

AGENDA

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: South Newton Village Hall, South Newton SP2 0PJ
Date: Wednesday 5 June 2013
Time: 7.00 pm

Including the Parishes of Alvediston, Ansty, Barford St. Martin, Berwick St John, Berwick St Leonard, Bishopstone, Bowerchalke, Broad Chalke, Burcombe Without, Chicklade, Chilmark, Compton Chamberlayne, Dinton, Donhead St Andrew, Donhead St Mary, East Knoyle, Ebbesbourne Wake, Fonthill Bishop, Fonthill Gifford, Fovant, Hindon, Kilmington, Mere, Netherhampton, Quidhampton, Sedgehill and Semley, South Newton, Stourton with Gasper, Stratford Toney, Sutton Mandeville, Swallowcliffe, Teffont, Tisbury, Tollard Royal, West Knoyle, West Tisbury, Wilton and Zeals.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email lisa.moore@wiltshire.gov.uk

or Stephen Harris (South West Wiltshire Community Area Manager), Tel: 01722 434211 or (email) stephen.harris@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Bridget Wayman
Cllr Peter Edge
Cllr Tony Deane
Cllr Josephine Green
Cllr George Jeans

Nadder and East Knoyle
Wilton and Lower Wylde Valley
Tisbury
Fovant and Chalke Valley
Mere

Items to be considered	Time
<p>1 Election of a Chairman</p> <p>To receive nominations for Chairman for the South West Wiltshire Area Board for 2013/14.</p>	<p>7.00pm</p>
<p>2 Election of a Vice-Chairman</p> <p>To receive nominations for Vice - Chairman for the South West Wiltshire Area Board for 2013/14.</p>	
<p>3 Nominations for Representatives to Outside Bodies and Working Groups (<i>Pages 3 - 4</i>)</p> <p>To agree the nominated representatives to Outside Bodies and Working Groups, for 2013/14, as detailed on the attached table.</p>	
<p>4 Welcome and Introductions</p>	
<p>5 Apologies for Absence</p>	
<p>6 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>7 Minutes (<i>Pages 5 - 26</i>)</p> <p>To confirm as a correct record and sign the minutes of the previous two meeting held on Wednesday 6 February and Wednesday 13 March 2013.</p>	
<p>8 Chairman's Announcements</p>	<p>7.15pm</p>
<p>9 Partner and Community Updates (<i>Pages 27 - 80</i>)</p> <p>The Board will receive verbal updates from partners present, some written updates are attached:</p> <ul style="list-style-type: none"> a) Police – Neighbourhood Policing Teams b) Fire c) NHS d) CATG - Minutes 	<p>7.25pm</p>

- e) Wessex Cross Boundary Working Group Minutes
- f) Area Board Priorities
- g) Wiltshire Council – Safeguarding Thresholds
- h) South West Wiltshire Issues System
- i) Wilton Town-Community Team - Minutes

Note: Speakers are reminded that they each have a 3 minutes slot, unless they have previously discussed alternative arrangements with the Community Area Manager.

10 Update on Highway's Service 7.55pm

To receive an update from Tim Woolford, Local Highways and Streetscene Area Manager South, on the new Highway and Streetscene contract with Balfour Beatty.

11 Tisbury Community Campus Update 8.05pm

To receive an update from a member of the Tisbury Campus Shadow Community Operations Board (SCOB).

Cllr Tony Deane

12 Reduced Hours of Street Lighting in Tisbury (Pages 81 - 88) 8.15pm

To consider the Street Lighting night time switch off request made by Tisbury Parish Council, as detailed in the attached report.

13 Grant Funding Update for 2013/14 (Pages 89 - 96) 8.20pm

To receive an update from the Community Area Manager on the new criteria for the Community Area Grant Scheme for 2013/14.

14 Area Board Project - Finger Post Funding 2013/14 (Pages 97 - 102) 8.30pm

The Board will consider whether to support the Area Board Project to provide funding for replacement or repair works to finger posts, as detailed in the attached report.

Recommendation

To set aside £7,000 of the Area Board Budget for the Finger post scheme for 2013/14.

To invite bids of up to £550 from parish and town councils within the South West Wiltshire Community area, to replacement/repair one fingerpost each in 2013/14.

15 **Area Board Funding** (*Pages 103 - 112*)

8.35pm

The Board members will consider one application for funding from the Community Area Grants Scheme for 2013/14:

- Bowerchalke Parish Council – Playground Committee

For more information on the Community Grant Scheme for 2013/14, follow the link:

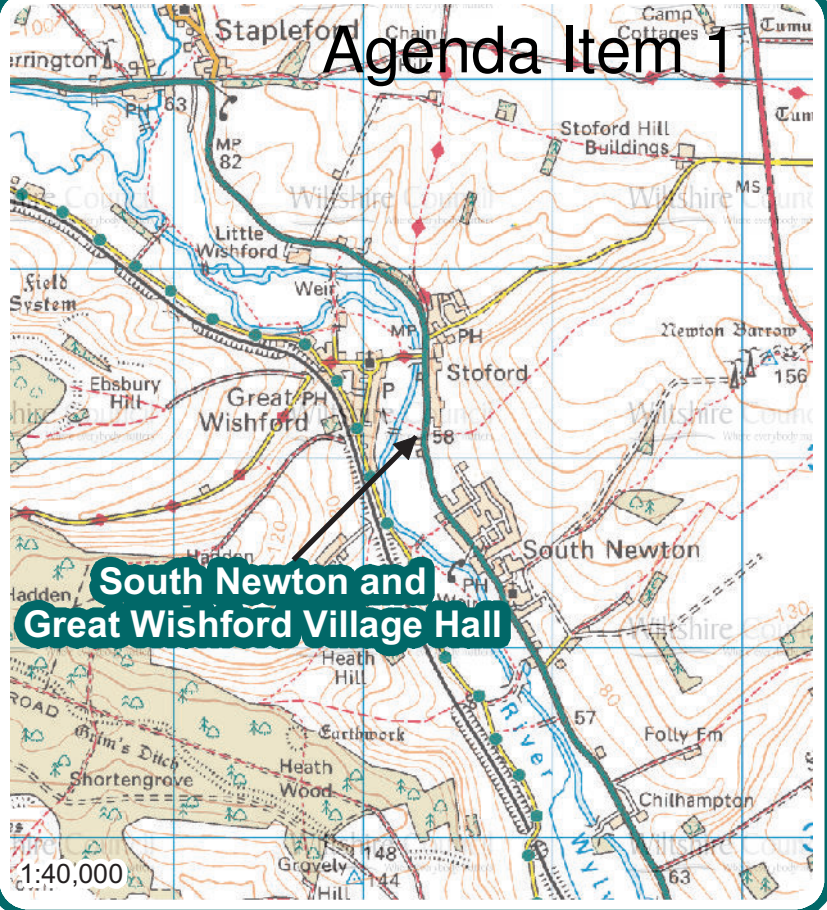
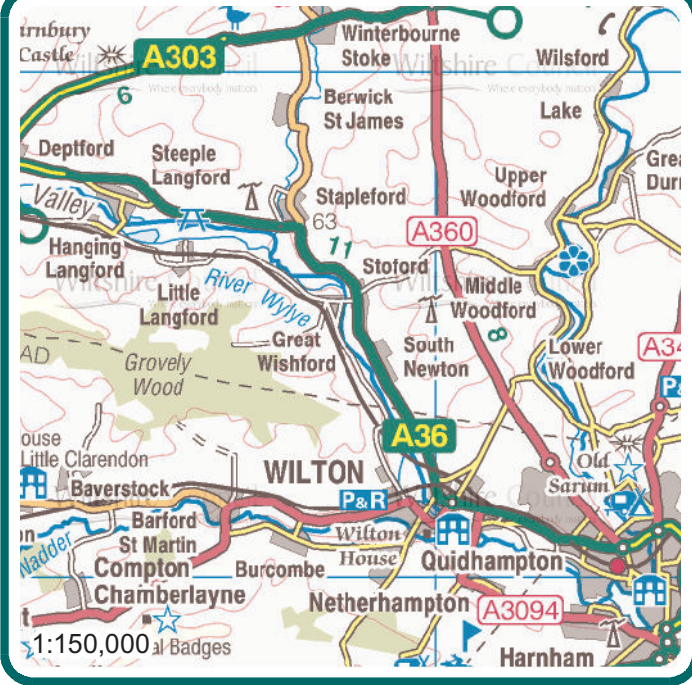
<http://www.wiltshire.gov.uk/council/areaboards/areaboardscommunitygrantsscheme.htm>

16 **Close**

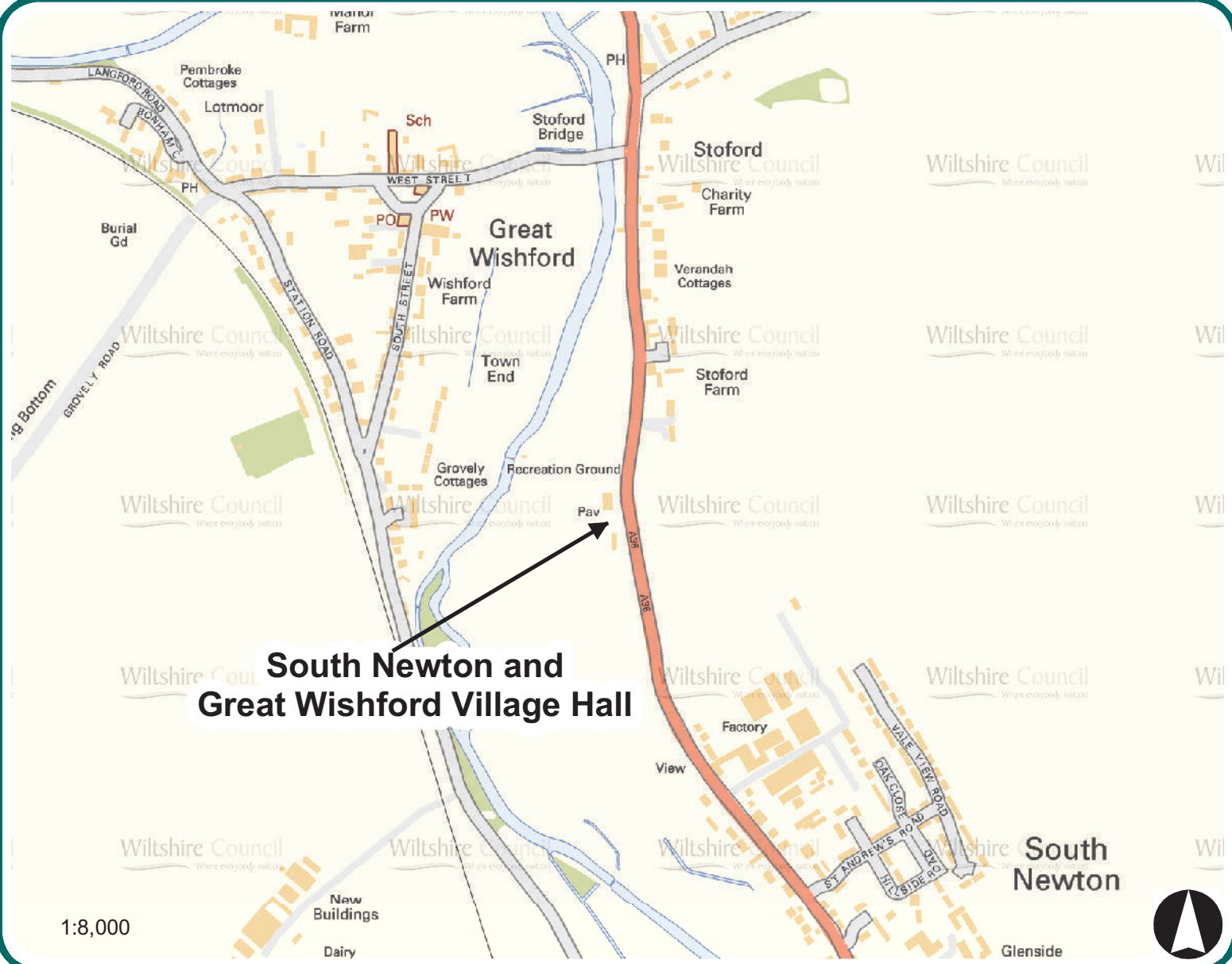
8.45pm

Future Meeting Dates
Wednesday 17 July 2013
Wednesday 16 October 2013
Wednesday 11 December 2013
Wednesday 5 February 2014

Agenda Item 1



South Newton and Great Wishford Village Hall
South Newton
Salisbury
SP2 0PJ



South Newton and Great Wishford Village Hall

Agenda Item 3

Appendix A - Appointments to Outside Bodies

Appointed By	Outside Body Title (A to Z)	Why Rep Needed	Organisation aims	Meeting schedule	Voting rights	Reps needed	Rep
Area Board - South West Wilts	Community Area Transport Group (CATG)	The CATG needs to obtain the views of local councillors on highways priorities within their area.	To consider priorities for highways projects in the community area and to make recommendations to the Area Board.	Every 8 weeks in the community area	Yes but the group is only able to make recommendations to the Area Board.	At least one member of the Area Board and consisting of up to 10 people from the Town and Parish Council and Community representatives	Cllr Tony Deane Also - Usually one other Cllr will attend
Area Board - South West Wilts	Shadow Community Operations Board (Tisbury Community)	To oversee the community campus project and make recommendations to the relevant Area Board.	To maintain an overview of the community campus project including design of the building and discussing which services should be located within the building.	Monthly meetings in the locality	Yes	1 - Tisbury	Cllr Tony Deane
Area Board - South West Wilts	Mere & Tisbury Youth Issues Group (CAYPIGS)	So young people can present ideas to councillors and council	Youth issues and democracy	4 meetings per year	Yes	Up to 2	Cllr George Jeans & Cllr Bridget Wayman
Area Board - South West Wilts	Tenants Group	So tenants Panel can inform board and be informed of issues in the area concerning council tenants	To promote & Represent the interest of all Council Tenants	Every 6 Weeks	Yes	1 & sub	Cllr Tony Deane & Cllr George Jeans as sub
Area Board - South West Wilts	Tisbury and District Sports Centre Managing Body	To ensure that centre issues can be heard at Area Board level and by the new Council	to provide recreational and sporting facilities in the community	Quarterly	Yes	1 & 1 sub	Cllr Bridget Wayman & Cllr Tony Deane as sub
Area Board - South West Wilts	Wilton Youth Issues Group (CAYPIG)	So young people can present ideas to councillors and council	Youth issues and democracy	4 meetings per year	Yes	Up to 2	Cllr Peter Edge
Area Board - South West Wilts	Wessex Cross Boundary Working Group	More effective cross border working	The aim of the forum is to promote cross border co-operation between towns and parishes located on the Dorset, Wiltshire and Somerset borders. Members will work together to support each other on areas on common interest, including:	As required (2 - 4 per year)	No	1 from SWWAB	Cllr Tony Deane
Area Board - South West Wilts	Sure Start Centre Management Body (Tisbury)		Support for families with children from pregnancy to 5 years old				Cllr Tony Deane
Area Board - South West Wilts	South West Wilts Young People's Advisory Group (SWWYAG)	So young people can present ideas to councillors and council	Youth issues and democracy	Bi-monthly meetings	Yes	1 from SWWAB	Cllr Bridget Wayman

MINUTES

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: Grove Buildings, Barton Lane, Mere, BA12 6JA
Date: 6 February 2013
Start Time: 7.00 pm
Finish Time: 9.00 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Bridget Wayman (Chairman), Cllr Jose Green, Cllr Richard Beattie (Vice Chairman), Cllr Tony Deane and Cllr George Jeans

Wiltshire Council Officers

Stephen Harris, Community Area Manager
Lisa Moore, Democratic Services Officer
Jaki Farrell, Team Leader - Youth Services Coordinator

Town and Parish Councillors

Alvediston Parish Council – R Garran
Ansty Parish Council – M Brewer
Bishopstone Parish Council – M Ash & J Thompson
Dinton Parish Council – G Gillott
Fovant Parish Council – T Phillips
Hindon Parish Council – R Gough & D Robertson
Mere Parish Council – M White & L Wood
Sedgehill and Semley PC – G Purdue
Teffont Parish Council – G Ewer
Wilton Town Council – J Holt & P Matthews

Partners

Wiltshire Police - Inspector Lindsey Winters

Total in attendance: 43

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman Councillor Bridget Wayman, welcomed everyone to the meeting of the South West Wiltshire Area Board.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Donhead St Mary Parish Council – Jeane Barnes and John Pendrill
3	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
4	<p><u>Minutes</u></p> <p>The minutes of the previous two meetings held on Wednesday 5 December 2012 and the extraordinary meeting held on 12 December 2012 were agreed as a correct record and signed by the Chairman.</p> <p>Cllr Green noted that Mike Ash of Bishopstone Parish Council, was in attendance at the 5 December meeting, but had not been listed on the minutes.</p>
5	<p><u>Matters Arising</u></p> <p>There were none.</p>
6	<p><u>Chairman's Announcements</u></p> <p><u>Empty Homes Update</u> Information on the number of empty homes within South West Wiltshire (SWW) was attached to the agenda on pages 59 – 64.</p> <p>Councillor Deane asked whether the high demand for 1 bedroom properties on new build projects was actually being addressed and provided for by any developments, and asked that the Board look into the issue.</p> <p>Action: Community Area Manager.</p> <p><u>Broadband Update</u> Wiltshire and South Gloucester Council's had signed a contract with BT for the provision of super fast broadband.</p>

	<p>A Connectivity and Provision update was attached to page 87 of the agenda.</p> <p>A minimum of 85% of homes across Wiltshire would be able to access superfast broadband by 2015, with all households having access to a minimum broadband service of 2Mbps by 2015. Further updates would be circulated via the area board as and when information was available.</p> <p>Councillor Jeans who sits on the Broadband Working Group explained that a mapping process would identify the area where it would be possible to provide the superfast broadband, and those areas of Wiltshire where this would not be possible.</p> <p>The information attached to the agenda included a link to an online map which showed these areas, however there were several white patches across the SWW community area which seemed to indicate there would be poor coverage.</p> <p>The Board would be proactive at pushing for better coverage for the community area.</p> <p><u>Highways – Contractual Changes</u> The Contract for Highways Consultancy service, which provides specialist design work in connection with roads, bridges, street lighting and transportation changed from Mouchel to Atkins on 1 December 2012.</p> <p>The Highway and Streetscene Contract which is concerned with construction, will change from Ringway to Balfour Beatty in June 2013. This provides road resurfacing and works, bridge repairs and construction. It will also include street lighting maintenance already carried out by Balfour Beatty and Streetscene services such as litter picking and grass cutting.</p>
7	<p><u>Current Consultations</u></p> <p>The South West Wiltshire Area Board noted the list of current consultations attached to the agenda on pages 65 – 66.</p> <p>For further information and to take part in the consultations online, follow the link: http://consult.wiltshire.gov.uk/portal</p>
8	<p><u>Partner and Community Updates</u></p> <p><u>Police – Inspector Lindsey Winters</u> An established PC from the Salisbury City area; PC Ian Pedliham had joined the Wilton Neighbourhood Policing Team as the permanent Beat Manager.</p> <p>PCSO Gary Chambers, currently posted in Tisbury was temporarily covering the Mere area in addition following the departure of PCSO Jake Noble who had left to join the army.</p>

Wiltshire Fire & Rescue Service

A written update for December was attached to the agenda (page 75), in addition a January update was circulated at the meeting.

NHS

A written updates for December and February had been attached to the agenda (pages 77 – 80).

Youth – Jaki Farrell, Youth Services Team Leader (Locality E)

Jaki spoke to her written update which had been circulated at the meeting, a copy of this is attached to these minutes.

Following the departure of the Youth Assistant for Wilton, interviews to fill the post had taken place and a suitable candidate had been found, pending CRB checks the team was confident they could recruit to the post fairly soon.

Councillor Beattie asked Jaki to ensure that the newly appointed Youth worker meets with Wilton Town Council to introduce themselves, and that they are aware of the four agreed work streams previously agreed.

Action: Jaki Farrell

Cllr Deane noted that at the last CAYPIG meeting he had attended the young people had been concerned over the recent changes to the driving license rules for young people, which were soon to be introduced, these would include a ban on driving between the hours of 11pm and 4am. These limitations would impact on young people living in rural locations, where alternative regular late and nightly bus services were not available. Young people working night shifts at supermarkets etc.

Councillor Wayman suggested the Board should write to the local MP to raise the issue.

Action: Cllr Wayman

Councillor Jeans informed the Board that he felt Gillingham School was not providing information on further education choices in Wiltshire, to its pupils, but was instead only promoting the choices available outside of Wiltshire. Other comments from the room supported this information.

It was felt that the information and direction given to the young people from the SWW community area who attended Gillingham School, was not meeting the needs of those young people, and that little consideration was given as to how they would travel to further education outside of the county.

As Councillor Wayman had a contact at Gillingham school, she would follow the issue up.

	<p>Action: Cllr Wayman.</p> <p><u>Wessex Cross Border Working Group</u> Minutes from the last two meetings of the Group were attached to the agenda (pages 81 – 84), Cllr Deane noted the next meeting of the Group would be held later in February.</p> <p><u>Tenants Group Update</u> Councillor Green had attended the last Tenants Group meeting where they had discussed issues such as the upcoming changes to the benefits system, the bedroom tax and the uplift in rent amounts which would be introduced in the future.</p> <p><u>Wiltshire Involvement Network (WIN)</u> A written update was attached to the agenda (page 85 – 86).</p> <p>Phil Matthews explained that from 1 April 2013, the PCT would cease to exist and would be replaced by the Health Commissioning Group, the Chairman of this would be Christine Graves. By law, the PCT would need to produce a legacy document, which would be handed over to the HCC.</p> <p><u>Wiltshire Council Items for Information</u> A written update - Online Connectivity and Provision, was attached to the agenda (page 87).</p> <p><u>South West Wiltshire Issues System</u> An Issues System update report was attached to the agenda. The following comments were also received:</p> <ul style="list-style-type: none"> • Cllr Deane noted that in relation to the issue of speeding in Fonthill Gifford, the general feeling was that the speed limit of 30mph there had been set too low. Drivers were travelling through at close to 50mph, CATG were looking into possible solutions. <p><u>Decision</u> Councillors agreed to close the issues highlighted in the report.</p> <p><u>Wilton Community Land Trust – Ken Taylor</u> The MOD had started the process for the sale of land at the former Wilton Land Command site. The Community Land Trust had made a bid for the land. A press release had been circulated at the meeting and a sign up sheet was available in the reception of the hall at the meeting, for anyone interested in receiving future updates.</p>
9	<p><u>Police and Crime Plan Consultation</u></p> <p>Matt Bennion-Pedley from the Police and Crime Commissioner’s (PCC) Office</p>

delivered a presentation on the Police and Crime Plan Consultation.

The PCC's role is to commission services to cut crime and deliver an effective and efficient police service. The PCC will set a five year Police and Crime Plan, which will set the strategic direction of policing in Wiltshire and Swindon. Engagement and consultation about the plan will take place as follows:

Date	Activity
14 and 18 January	Community and voluntary sector workshops in Salisbury and Swindon
6 February	PCC will be putting the budget to the Police and Crime Panel for their approval
18 February	Publication of draft plan on PCC website – www.wiltshire-pcc.gov.uk
18 February – 10 March	Formal public consultation via a website feedback facility
28 March	Publication of final plan

Angus Macpherson, the Police and Crime Commissioner for Wiltshire and Swindon will be seeking views on his first Police and Crime Plan, which is due to be published at the end of March 2013.

From 18 February, the public will be able to read and give their views on the plan via the PCC's website: www.wiltshire-pcc.gov.uk

Comments and Questions included:

- Who was responsible for the moral of the Police force? Answer: The moral of the Officer's was the responsibility of the Chief Constable, however it is the PCC's role to commission the right services to make sure the Chief Constable has the resources required.
- Would there be interagency working? Answer: The Commissioner would have the ability to commission other services from other agencies. There would be interagency discussions.
- Would the Police become involved with setting road speed limits? Answer: There are five PCC's across the South West of England, who meet regularly to discuss common issues, such as speeding, however speed limits are set by the local authority. With regards to enforcement, there is a theme in the Plan which moves away from prosecution where prosecution is not effective.
- There are many crimes which go unreported, because of this the crime statistics for some of the community areas are misleading as there are far more crimes in reality. Answer: The Police Force encourages everyone to report crime, as it can only act on crimes which are reported.

The link to the draft Plan would be added to the Community Blog site.

Action: Community Area Manager.

10	<p><u>Review of our Area Board over the past four years.</u></p> <p>Stephen Harris, the Community Area Manager had produced a DVD which highlighted some of the projects supported by the South West Wiltshire Area Board during 2011/12.</p> <p>An end of term review report and an Area Board Priorities report were attached to the agenda.</p> <p>To view the DVD follow the link:</p> <p>http://www.youtube.com/watch?v=zyZtjDATKo0</p>
11	<p><u>Tisbury Community Campus Update</u></p> <p>Councillor Tony Deane gave an update on the progress of the Campus since the last meeting.</p> <ul style="list-style-type: none"> • There had been some problems with appointing an architect, which had caused some delays in progress. Interviews would take place on 7 March 2013. • The Tisbury Community Campus newsletter had recently been distributed to homes around the Tisbury community area. 17 written comments had been received. 3 in favour and 14 asking questions about the project. • A 'Frequently asked questions' document was being produced and would be uploaded to the web once finalised. • Once the architect was in place, communications would take place with the stakeholders to ensure that their needs are considered where possible. • TAPCAP had been requested to cover the cost of distributing the newsletter, confirmation was awaited.
12	<p><u>Community Asset Transfer</u></p> <p>The Board members considered a Community Asset Transfer (CAT) application for the transfer of two plots of land in Mere, one at Steep Street and the other, the Band Hut, Castle Street to be transferred to Mere Parish Council in accordance with Wiltshire Council's Community Asset Transfer Policy, further details were provided in the report attached to the agenda.</p> <p><u>Decision</u></p> <p>The South West Wiltshire Area Board approved the transfers, in accordance with the CAT Policy and subject to the matters referred to in paragraph 8 of the report, and listed below:</p> <p>8. On behalf of the Council, Strategic Property Services (who have overall responsibility for the Council's estates and property) has</p>

	<p>provided the following observations to the Area Board.</p> <p>8.1 The Steep Street property is leased to Mere Croquet and Boules Club for ten years from 29 September 2009.</p> <p>8.2 Mere Parish Council has commissioned a condition survey of the Band Hut. This has identified various works required to bring it into repair. Mere Parish Council will be responsible for carrying out these works.</p> <p>8.3 The properties are to be transferred on the standard basis. This is that there will be a covenant restricting use of the properties to community purposes. If they should cease to be used for this purpose they will revert to Wiltshire Council.</p> <p>8.4 As the Steep Street land is let the rent, currently £500 per year, will be payable to Mere Parish Council instead of Wiltshire Council. Mere Parish Council will bear the cost of putting the Band Hut into repair and take over maintenance. Therefore, financial implications will be the loss of rent for Steep Street and the maintenance cost of the Band Hut previously incurred by Wiltshire Council being transferred to Mere Parish Council.</p>
13	<p><u>Community Area Transport Group (CATG) Update</u></p> <p>The Board noted the minutes from last CATG meeting, and the CATG report, both were attached to the agenda.</p> <p>The Board considered the recommendation to fund one project, as detailed in the CATG report.</p> <p><u>Decision</u> The South West Wiltshire Area Board awarded £1,650 from the Community Area Transport Budget for 2012/13, towards the replacement of three fingerposts in Donhead St Andrew.</p> <p>Councillor Green noted that she had been informed that Wilton Depot was no longer able to source new letters for the fingerposts.</p> <p>Mere Parish Councillor, Roy Simms added that he had visited the depot in Wilton and believed that they could actually remove the letters from the old fingerposts for use on the new.</p>
14	<p><u>Area Board Projects and Councillor Led Initiatives - Supporting Economy and Tourism</u></p> <p>On 5 March 2012 SWWAB (South West Wiltshire Area Board), TAPCAP</p>

(Tisbury & Parishes Community Area Partnership) and WilCAP (Wilton Community Area Partnership) hosted a Community Planning event at Dinton village hall.

Various stakeholders took part in the event including local residents, parish councils, statutory services and voluntary groups. As a direct result of this event, the SWWAB set priorities for 2012/13 under three main headings, these were:

- Economy, jobs and skills
- Health and the environment
- Housing

Under the heading 'Economy, jobs and skills' the Board wishes to support two projects, as Councillor Led Initiatives.

1. Chamber of Commerce Support

Councillor Beattie presented information on this Councillor led initiative, a report and supporting documents were attached to the agenda (pages 129 – 152).

To promote economic development and to ensure that the Nadder Valley has effective Chambers of Commerce working in liaison with each other and with the AONB (Cranborne Chase and West Wiltshire Downs Area of Outstanding Natural Beauty), particularly its sustainable tourism initiative in the region, the project would see allocations of £14,000 to each of the three business chamber/association in two tranches, as detailed below:

- To be released immediately;
Mere & District Chamber of Trade = £7,000
Tisbury Business Association = £7,000
Wilton & District Business Chamber = £7,000
- To be released before the end of the 2013/14 financial year (i.e. before end of March 2014), on condition that approval is given by South West Wiltshire Area Board for this tranche to be released, according to the aims of projects being met;
Mere & District Chamber of Trade = £7,000
Tisbury Business Association = £7,000
Wilton & District Business Chamber = £7,000

Details of the projects put forward by the three business chamber/associations was included in the agenda papers.

Decision

The South West Wiltshire Area Board awarded £42,000 from the 2012/13 budget towards the Chamber of Commerce support project, as a Councillor led Initiative, in accordance with the report and funding criteria attached to the agenda.

	<p><u>2. Unpaid Intern Position – Cranbourne Chase & West Wiltshire Downs AONB</u> Councillor Deane presented information on this Councillor led initiative, a report was attached to the agenda (pages 153 – 155).</p> <p>This is a pilot project, due to take place between February – October 2013, which if successful would be rolled out to other areas. The Board identifies the joint benefits in this project and is looking to fund an intern in order to work in partnership with the AONB for mutual benefit.</p> <p><u>Decision</u> The South West Wiltshire Area Board awarded £4,800 from the 2012/13 budget to Fund an Intern Position, as a Councillor led Initiative, in accordance with the report and funding criteria attached to the agenda.</p>
15	<p><u>Community Area Grants</u></p> <p>The Board members considered 13 applications for funding from the Community Area Grant Scheme for 2012/13. Applicants present were invited to speak in support of their projects and to answer any questions. Following discussion the Board members voted on each application in turn.</p> <p><u>Decision</u> South Newton Cricket Club was awarded £6,294 towards their project to purchase a replacement mower for the club, with the recommendation that mower is owned by the Parish Council for wider community use.</p> <p><u>Reason</u> <i>The application met the Community Area Grant criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan 2011-2026, as detailed in the officer's report.</i></p> <p><u>Decision</u> Hindon Parish Council was awarded £1,250 towards their project to replace a multi-play tower in the children's playground.</p> <p><u>Reason</u> <i>The application met the Community Area Grant criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan 2011-2026, as detailed in the officer's report.</i></p> <p><u>Decision</u> Mere Town Youth Football Club was awarded £1,400 towards their project to purchase storage container for club equipment.</p> <p><u>Reason</u> <i>The application met the Community Area Grant criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan 2011-2026, as detailed in the officer's report.</i></p>

Decision

The application from PCC St Mary's Church, Dinton for funding towards renovation and repositioning of a medieval stained glass window in the church was refused.

Reason

Although sympathetic to the project itself, elected members did not agree that Area Board funding should be granted to fund the restoration of a religious building. Although the Board looks at each application on its own merits, the members did not want to set a precedent by awarding funding to churches.

Decision

The application from Fuggleston St Peter for funding towards a replacement information sign to indicate the church as a historic building, to passers by, was refused.

Reason

The Board did not support the project to replace a church information sign as it was felt that the funding should be raised by the parish. In addition Witon Town Councillor, Phil Matthews noted that the applicant had not approached the TC for funding towards the project, and that they could do so in the next financial year.

Decision

Bishopston Village Hall was awarded £5,000 towards their project to purchase an audio-visual system.

Reason

The application met the Community Area Grant criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan 2011-2026, as detailed in the officer's report.

Decision

Chalke Valley Community Hub Ltd. was awarded £5,000 towards their community hub project, to establish a community owned retail amenity. With the following condition:

- That any money received from the share issue element of income over £14,266 will be returned to South West Wiltshire Area Board.

Reason

The application met the Community Area Grant criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan 2011-2026, as detailed in the officer's report.

Decision

Compton Chamberlayne Cricket Club was awarded £960 towards their project to restore the cricket nets. With the following condition:

- That copy of club constitution is provided to satisfaction of

Community Area Manager before any funding is released.

Reason

The application met the Community Area Grant criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan 2011-2026, as detailed in the officer's report.

Decision

Fovant Village Hall was awarded £4,000 towards the planned modifications to the roofing structure.

Reason

The application met the Community Area Grant criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan 2011-2026, as detailed in the officer's report.

Decision

Fovant Parish Council was awarded £2,125 towards their planned safety upgrade works to the children's playground. With the following condition:

- That two up to date quotes are provided to satisfaction of Community Area Manager before any funding is released.

Reason

The application met the Community Area Grant criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan 2011-2026, as detailed in the officer's report.

Decision

Dinton Community Shop was awarded £5,000 towards their community shop project. With the following condition:

- That clarification on final quotes to be used is provided to satisfaction of Community Area Manager before any funding is released.

Reason

The application met the Community Area Grant criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan 2011-2026, as detailed in the officer's report.

Decision

Barford St Martin Parish Council was awarded £4,018 towards the rejuvenation project for the recreation ground. With the following condition:

- That copy of accounts is provided to satisfaction of Community Area Manager before any funding is released.

	<p><u>Reason</u> <i>The application met the Community Area Grant criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan 2011-2026, as detailed in the officer's report.</i></p> <p><u>Decision</u> Mere Town Football Club was awarded £5,000 towards the purchase of maintenance equipment for the upkeep of the football pitches, to meet FA standards. With the following condition:</p> <ul style="list-style-type: none"> • That copy of accounts and two quotes for all project costs are provided to satisfaction of Community Area Manager before any funding is released. <p><u>Reason</u> <i>The application met the Community Area Grant criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan 2011-2026, as detailed in the officer's report.</i></p>
16	<p><u>Delegation of Authority</u></p> <p>This item was withdrawn from the agenda.</p>
17	<p><u>Close</u></p> <p>The next regular meeting of the South West Wiltshire Area Board will be held on Wednesday 5 June 2013, 7.00pm at South Newton Village Hall.</p> <p>An Extraordinary meeting has also been scheduled for Wednesday 13th March, 7.30pm at Nadder Hall Tisbury. This meeting is scheduled to consider the last intake of Community Area Grants applications, submitted for 2012/13.</p>
<p><u>Youth Update circulated at meeting</u></p>	

Integrated Youth Service - Youth Work Team

Report to South West Wiltshire Community Area Board - 6th February 2013

The past few months have seen a number of new young people making contact with staff through opportunities offered by the IYS in South West Wiltshire as well as others continuing to develop skills and make a positive contribution. A partnership between Zeals Youth Trust, local volunteers and staff from Mere DC4YP has enabled the reopening of the youth club in Zeals which we anticipate will grow and develop over the coming months. This has also helped to establish relationships between young people in Zeals and IYS staff and some members are now accessing other opportunities. Five young people from the South West Wiltshire area took part in a Peer leadership residential in January and now are carrying out peer leader roles in local clubs to complete their ASDAN Leadership Award.

Regrettably Sophie Fergusson the Lead Assistant Youth Worker for the Wilton community area left her post at the end of December. Before leaving however, she had implemented a number of positive projects and activities leading to some great outcomes for young people. Sessions at Wilton DC4YP continue to run with transport provided from some of the rural communities on a Monday evening. Interviews for a replacement Lead AYDW took place on Monday and we hope that the successful candidate will be in post in early March.

Leisure Credits continues to develop as an initiative across the community area and work restoring the footpath around Long Hill has continued (when the weather has not been too grim) as well work in Semley, Bishopstone and Tisbury. The MTCV group are currently building raised flower beds for Nadder Close as well as also working on a footpath in Fonthill. A group are also hoping to set up a website for the new charity Seeds4Success to promote the positive work of young people and assist with fundraising efforts to support the longer term sustainability of Leisure Credits.

The Youth Advisory Group (YAG) met for a second time in January and whilst disappointingly there were no members from voluntary youth organisations or community groups present this time, the meeting was very positive with the group identifying some priorities and making some decisions around how the meetings should run in the future. The group identified they would like to organise and run a community event to build stronger relationships between older and young people in the South West Wiltshire Area. The next meeting will take place at Nadder Hall, Tisbury on Wednesday 13th March 6 - 7:30pm (before the next area board meeting) and if anyone would like to come along and get involved they would be most welcome. For more information about the YAG please contact myself, Steve Harris or Bridget Wayman.

Community Area Young People's Issues Groups (CAYPIG's) are continuing to meet and will feed into the YAG. They will support young people to get involved in more local projects such as skate parks and campus development.

Thank you all for your continued support.

Jaki Farrell

Youth Development Co-ordinator Mere & Tisbury (Locality Team Leader)

This page is intentionally left blank

MINUTES

Meeting: SOUTH WEST WILTSHIRE AREA BOARD
Place: Nadder Hall, Weaveland Road, Tisbury, SP3 6HJ
Date: 13 March 2013
Start Time: 7.30 pm
Finish Time: 8.10 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Bridget Wayman (Chairman), Cllr Jose Green, Cllr Richard Beattie (Vice Chairman) and Cllr Tony Deane

Wiltshire Council Officers

Stephen Harris, Community Area Manager
Lisa Moore, Democratic Services Officer
Jaki Farrell, Youth Services Team Leader

Town and Parish Councillors

Ansty Parish Council – L Brewer
Berwick St. John Parish Council – R Carter, L Hall & G Marks
Bower Chalke Parish Council – Clare Golden
Hindon Parish Council – D Robertson
Stourton with Gasper Parish Council – H Parker
Sutton Mandeville Parish Council – W Brooks & Antony Firth
Tisbury Parish Council – D Childs
West Tisbury Parish Council – I Lacey
Wilton Town Council – P Matthews

Total in attendance: 24

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome</u></p> <p>The Chairman welcomed everyone to the extraordinary meeting of the South West Wiltshire Area Board, which had been scheduled to consider final funding requests for 2012/13.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Councillor George Jeans • Mike Franklin – Wiltshire Fire & Rescue Service • Graham Ewer – Swallowcliffe Parish Council • Clare Churchill – Burcombe, Dinton, Fovant and Quidhampton Parish Councils • Tony Phillips – Fovant Parish Council
3	<p><u>Declarations of Interest</u></p> <p>There were none.</p>
4	<p><u>Youth Initiatives Funding 2012/13</u></p> <p>The Board considered three applications for funding from the Youth Initiatives Budget for 2012/13, as detailed in the agenda.</p> <p><u>Decision</u> The South West Wiltshire Area Board awarded Youth Initiative Funding as follows:</p> <p>Wilton Youthy was awarded £1,000 towards the purchase of a skate ramp building set, with the condition that no money is released until the Community Area Manager, in consultation with the Chairman of the Board, is satisfied that there has been adequate consultation with local residents to address their concerns.</p> <p>South West Wiltshire Youth Advisory Group was awarded £450 towards their project to arrange a community event to provide a networking opportunity for a variety of community groups.</p> <p>Barn Buddies Youth Club was awarded £740 towards the purchase of materials to insulate the barn walls.</p>

5

Area Board Project 2012/13 - Finger Post Funding

The Board considered bids from five parish councils seeking funding towards the replacement or renovation of a fingerpost, as detailed in the Officer's report attached to the agenda.

Decision

The South West Wiltshire Area Board awarded Fingerpost funding for 2012/13 as follows:

Parish Council	Amount
Stourton with Gasper	£350
Mere	£550
West Knoyle	£550
Fovant	£550
Ansty	£320
TOTAL	£2,320

6

Community Area Grants 2012/13

The Board considered six applications for funding from the Community Area Grant Scheme for 2012/13. Applicants present were invited to speak in support of their applications and to answer any questions. Following discussion the Board members voted on each application in turn.

Decision

Wiltshire Wildlife Trust South Supporters Group was awarded a £250 small grant towards their project to put on a woodland event for local school children. A breakdown of the final costs is still required prior to the award being paid.

Reason

The application met the Community Area Small Grant Criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan for 2011 – 2026 as detailed in the Officer's report.

Decision

Sutton Badges Committee was awarded a £105 small grant towards the start up costs for their project to renovate two regimental badges on Sutton Down.

Reason

The application met the Community Area Small Grant Criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan for 2011 – 2026 as detailed in the Officer's report.

	<p><u>Decision</u> Merely Real Bread was awarded a £300 small grant towards their project to run an event for real bread makers week in Mere.</p> <p><u>Reason</u> <i>The application met the Community Area Small Grant Criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan for 2011 – 2026 as detailed in the Officer’s report.</i></p> <p><u>Decision</u> Mere Footpath Group was awarded a £350 small grant towards their project to purchase necessary tools to carry out works to footpaths in order to improve conditions for public use.</p> <p>The Board recommended that group liaise closely with Parish Council and Youth Service to ensure that where tools can be shared they are, in order to avoid unnecessary duplicate purchases</p> <p><u>Reason</u> <i>The application met the Community Area Small Grant Criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan for 2011 – 2026 as detailed in the Officer’s report.</i></p> <p><u>Decision</u> Hinton Hall (Tisbury PCC) was awarded £840 towards their project to carry out improvements to the Hall car park.</p> <p><u>Reason</u> <i>The application met the Community Area Grant Criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan for 2011 – 2026 as detailed in the Officer’s report.</i></p> <p><u>Decision</u> Berwick St John Parish Council was awarded £5,000 towards their project to refurbish the children’s playground equipment.</p> <p><u>Reason</u> <i>The application met the Community Area Grant Criteria for 2012/13 and demonstrates a link to the Wiltshire Community Plan for 2011 – 2026 as detailed in the Officer’s report.</i></p>
7	<p><u>Community Asset Transfer</u></p> <p>The Board considered a Community Asset Transfer request submitted by Fovant Parish Council for the transfer of Wiltshire Council owned land at Sutton Road, Fovant, to the Parish Council.</p> <p><u>Decision</u> The South West Wiltshire Area Board approved the Community Asset Transfer of land at Sutton Road, Fovant to Fovant Parish Council, in accordance with the Community Asset Transfer Policy and subject to the</p>

	matters referred to in paragraph 9 of the report attached to the agenda.																		
8	<p><u>Late Item - Community Area Transport Group Funding Request</u></p> <p>The Board considered two recommendations for funding from the Community Area Transport Budget for 2012/13, as detailed in the late report which had been published online and circulated at the meeting.</p> <p>Decision The South West Wiltshire Area Board approved the recommendations for funding from the CATG, as detailed below.</p> <table border="1"> <thead> <tr> <th>Scheme</th> <th>Estimated Total Cost</th> <th>Amount Allocated by CATG</th> <th>Notes and Actions Required</th> </tr> </thead> <tbody> <tr> <td>Topographic al survey for junction in Tuckingmill, West Tisbury</td> <td>£1,000</td> <td>£800</td> <td>£200 contribution to be requested from West Tisbury Parish Council</td> </tr> <tr> <td>New bus shelter in Bowerchalke</td> <td>£945</td> <td>£472.50</td> <td>CATG agreed in principle to support this scheme on 15.1.13. Since the meeting on 28.2.13, Highways officers have met with the local Parish Council and agreed that the scheme is viable to proceed. Any award of funding is subject to a quote for the work being provided</td> </tr> <tr> <td>Total</td> <td>£1,945</td> <td>£1,272.50</td> <td></td> </tr> </tbody> </table>			Scheme	Estimated Total Cost	Amount Allocated by CATG	Notes and Actions Required	Topographic al survey for junction in Tuckingmill, West Tisbury	£1,000	£800	£200 contribution to be requested from West Tisbury Parish Council	New bus shelter in Bowerchalke	£945	£472.50	CATG agreed in principle to support this scheme on 15.1.13. Since the meeting on 28.2.13, Highways officers have met with the local Parish Council and agreed that the scheme is viable to proceed. Any award of funding is subject to a quote for the work being provided	Total	£1,945	£1,272.50	
Scheme	Estimated Total Cost	Amount Allocated by CATG	Notes and Actions Required																
Topographic al survey for junction in Tuckingmill, West Tisbury	£1,000	£800	£200 contribution to be requested from West Tisbury Parish Council																
New bus shelter in Bowerchalke	£945	£472.50	CATG agreed in principle to support this scheme on 15.1.13. Since the meeting on 28.2.13, Highways officers have met with the local Parish Council and agreed that the scheme is viable to proceed. Any award of funding is subject to a quote for the work being provided																
Total	£1,945	£1,272.50																	
9	<p><u>Close</u></p> <p>The Chairman thanked everyone for coming to the last meeting of the South West Wiltshire Area Board under the current administration. The next meeting of the South West Wiltshire Area Board will be held on Wednesday 5 June 2013, 7.00pm at South Newton Village Hall.</p>																		

This page is intentionally left blank

Crime and Community Safety Briefing Paper Tisbury

23rd May 2013



1. Neighbourhood Policing

Team Sgt:

Ps Debra Ashley

Town Centre Team:

Beat Manager – PC Martyn Day
PCSO – Gary Chambers

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

3. Performance and Other Local Issues

EB11 Tisbury	Crime				Detections*	
	12 Months to April 2012	12 Months to April 2013	Volume Change	% Change	12 Months to April 2012	12 Months to April 2013
Victim Based Crime	225	188	-37	● -16.4%	4%	7%
Domestic Burglary	16	5	-11	● -68.8%	0%	0%
Non Domestic Burglary	76	44	-32	● -42.1%	0%	0%
Vehicle Crime	30	24	-6	● -20.0%	7%	0%
Criminal Damage & Arson	26	35	+9	● +34.6%	4%	14%
Violence Against The Person	15	12	-3	● -20.0%	20%	50%
ASB Incidents (YTD)	9	4	-5	● -55.6%		

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and significantly better than peers for Domestic Burglary in the previous 12 month period (April 2012 - March 2013).

*Detections include both Sanction Detections and Local Resolutions

The crime figures for this reporting period show continued good performance with reported crime across all crime types being comparable to the figures recorded this time last year. The differences remain in single figures.

Criminal damage remains an issue and continues to be with regards to mindless acts of vandalism.

Inspector Alan Webb
Area Inspector for Warminster Westbury Tisbury and Mere
23rd may 2013

Crime and Community Safety Briefing Paper (Wilton)
SouthWest Community Area Board JUNE 2013
South Newton Village Hall SP2 0PJ



1. Neighbourhood Policing

Team Sgt: PS Dave Lennane
Wilton Town Beat: PC Ian Pedliham PCSO Ben Brewster
Wilton Rural Beat: PC Pete Jung PCSO Jenny Moss

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

□ Visit the new and improved website at: www.wiltshire.police.uk

Performance and Other Local Issues

Current local activity on crime in the wider Salisbury Sector is centred on Non Domestic Burglary & Car Crime. These two volume crime areas are likely to remain a priority in the medium term for us. There remains proactive activity ongoing with a group of known car crime offenders who are currently active outside of South West Community Area.

More local activity in Wilton itself has taken place with Dinton Speedwatch. Many of you will be aware and frustrated by the recent uncertainty around the Community Safety Partnership and the effect this has had on the central administration of the Speedwatch schemes. I am pleased to confirm that we form part of two small pilots where the Neighbourhood Police Team administers the scheme locally. We hope this will be efficient and in due course, will report back to the Area Board on the results. In the longer term, we will seek to recruit a volunteer to assist with this administration.

Some increased localised enforcement around Shaftsbury Road is also planned following SIDS data in recent survey.

EW Wilton NPT	Crime				Detections*	
	12 Months to April 2012	12 Months to April 2013	Volume Change	% Change	12 Months to April 2012	12 Months to April 2013
Victim Based Crime	321	372	+51	+15.9%	14%	13%
Domestic Burglary	12	5	-7	-58.3%	8%	20%
Non Domestic Burglary	59	58	-1	-1.7%	7%	3%
Vehicle Crime	37	47	+10	+27.0%	3%	6%
Criminal Damage & Arson	71	80	+9	+12.7%	8%	8%
Violence Against The Person	47	42	-5	-10.6%	45%	57%
ASB Incidents (YTD)	17	8	-9	-52.9%		

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and significantly better than peers for Domestic Burglary in the previous 12 month period (April 2012 - March 2013).

* Detections include both Sanction Detections and Local Resolutions

Andrew Noble
Inspector

NOT PROTECTIVELY MARKED/UNCLASSIFIED

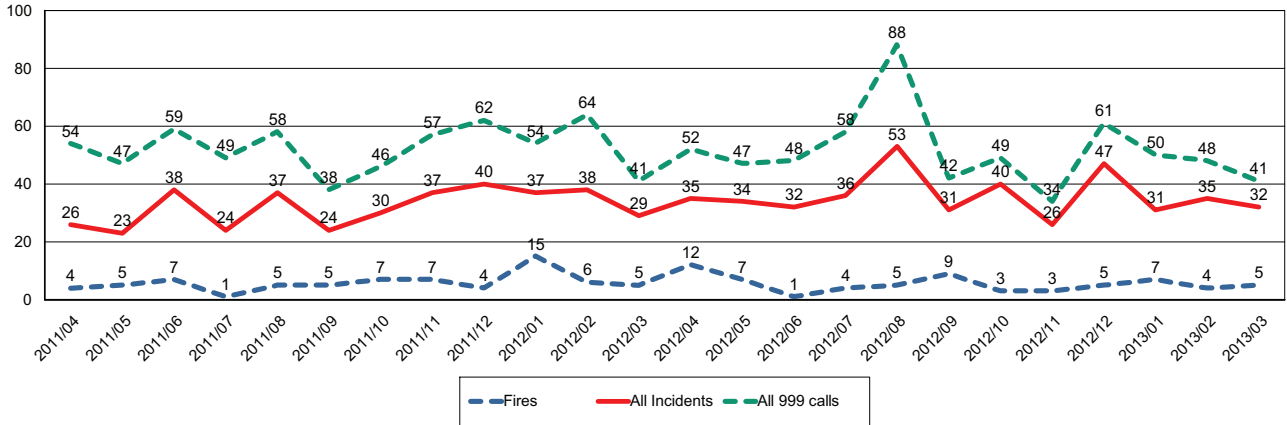
NOT PROTECTIVELY MARKED/UNCLASSIFIED



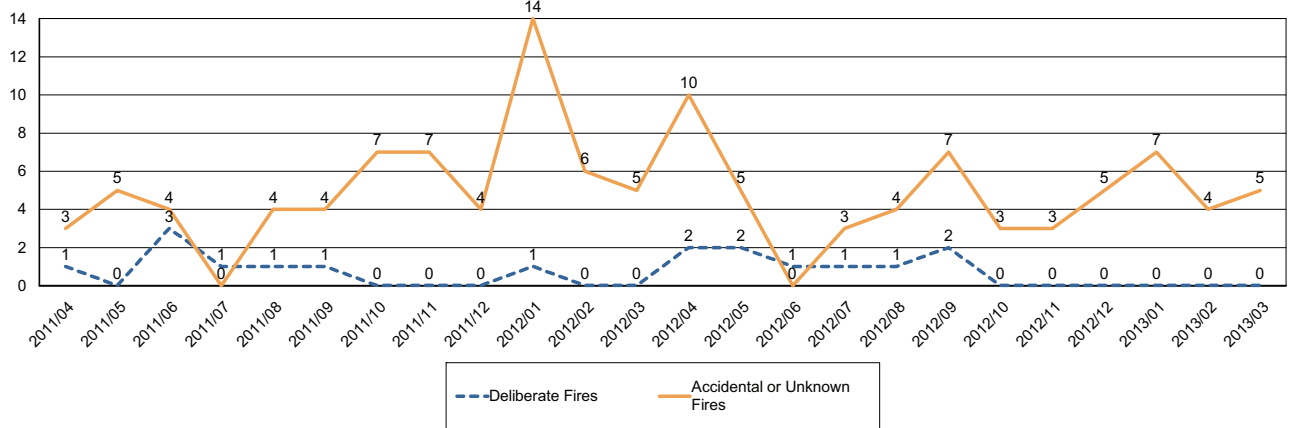
Report for South West Wiltshire Area Board

The following is an update of Fire and Rescue Service activity up to and including March. It has been prepared using the latest information and is subject to change.

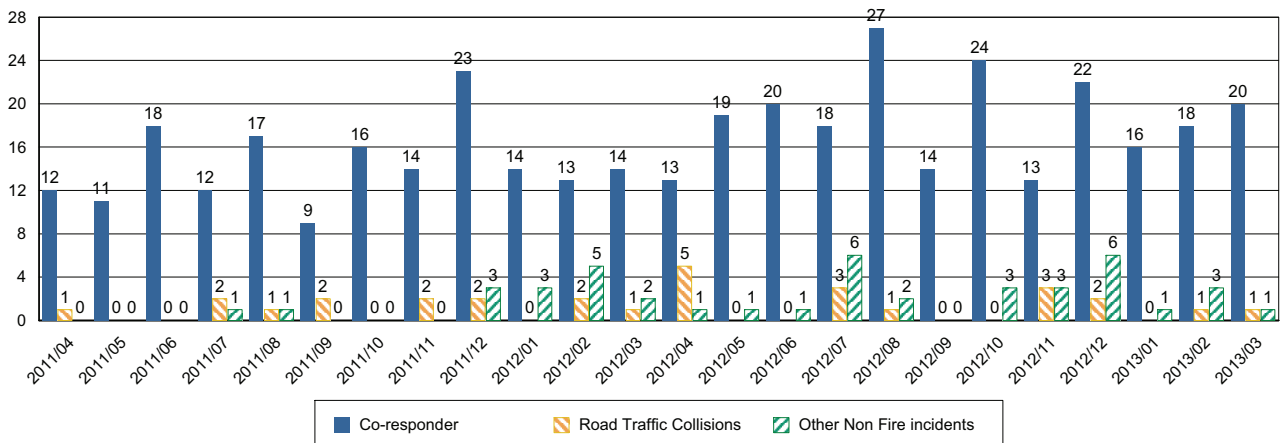
Incidents and Calls



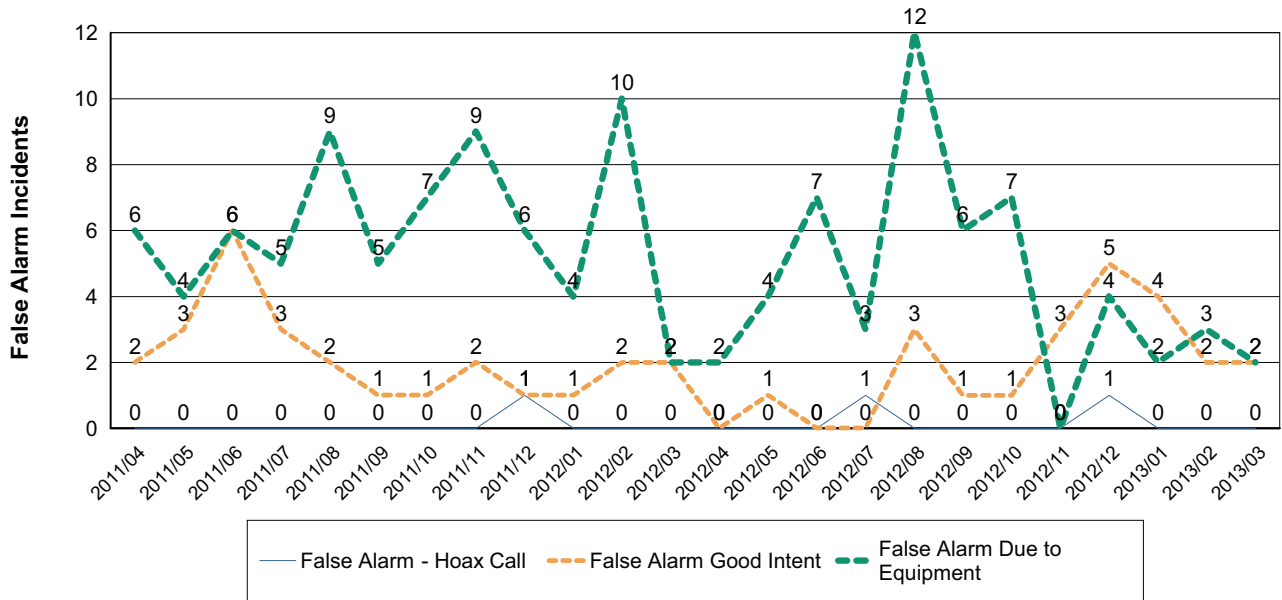
Fires by Cause



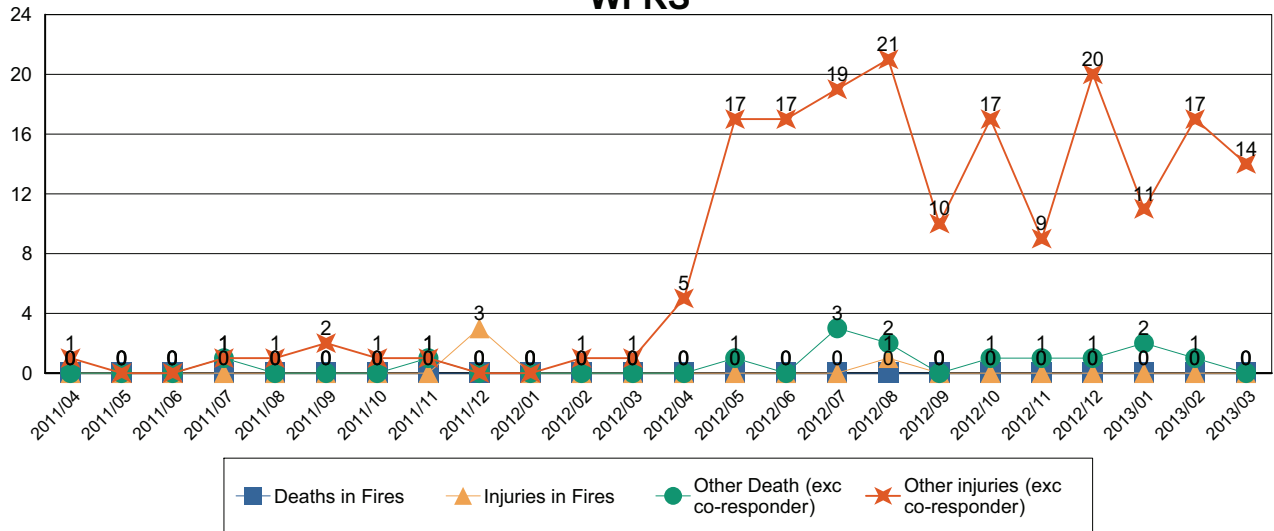
Non-Fire incidents attended by WFRS



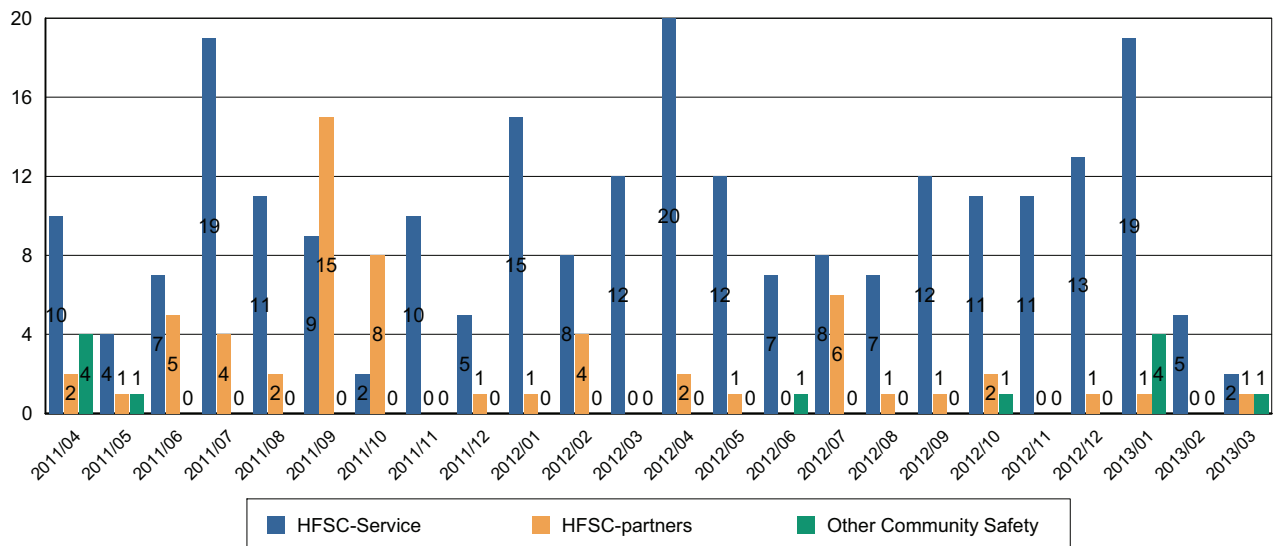
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



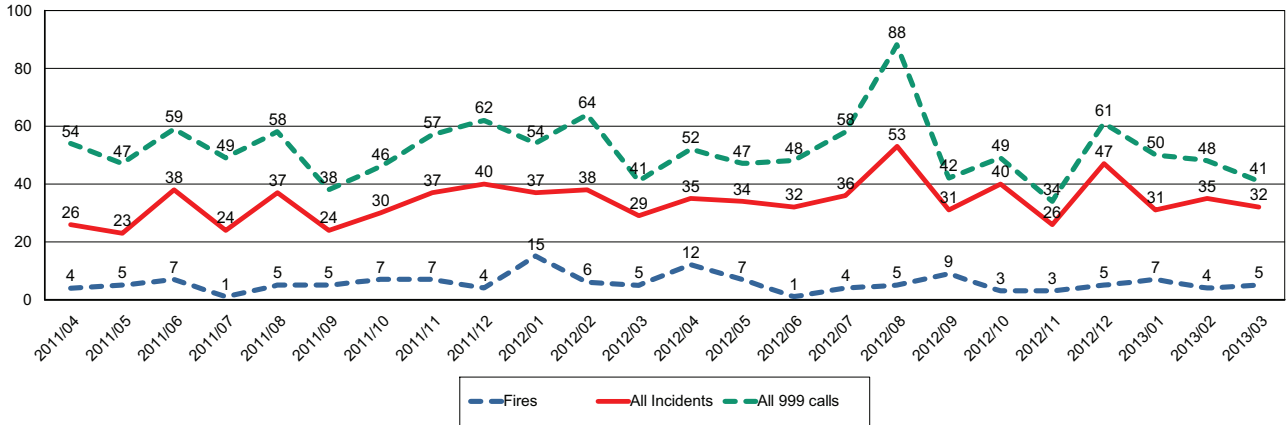
Comments and Interventions overleaf



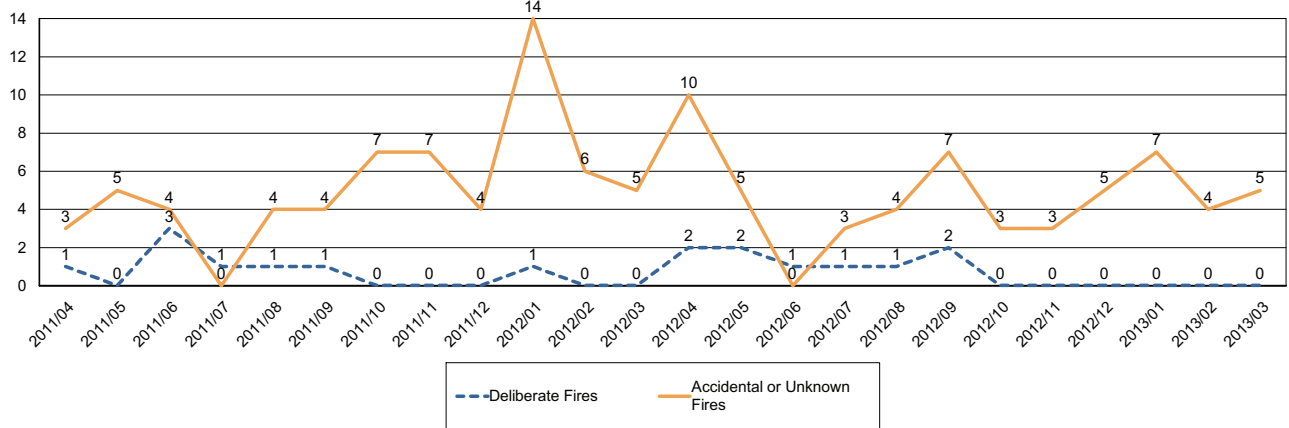
Report for South West Wiltshire Area Board

The following is an update of Fire and Rescue Service activity up to and including March. It has been prepared using the latest information and is subject to change.

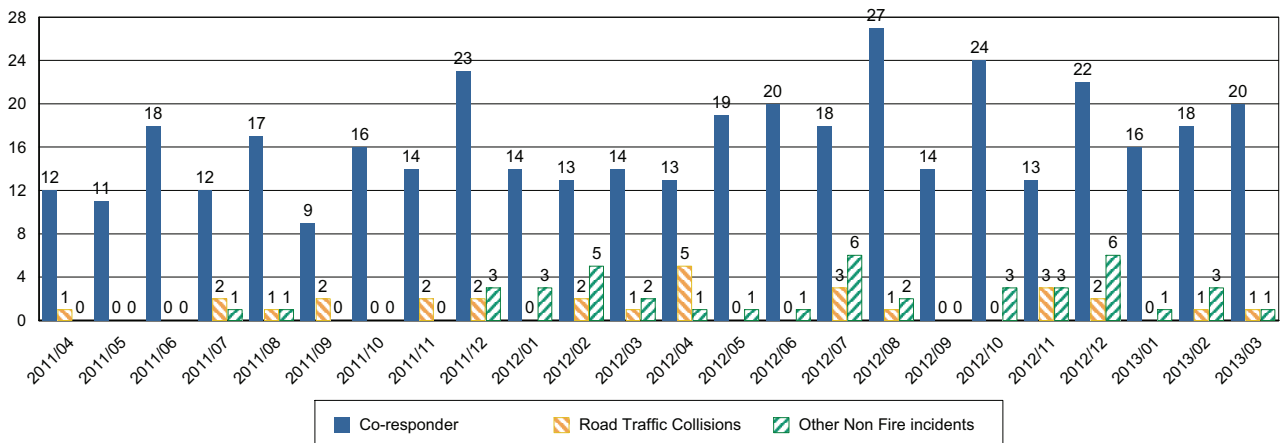
Incidents and Calls



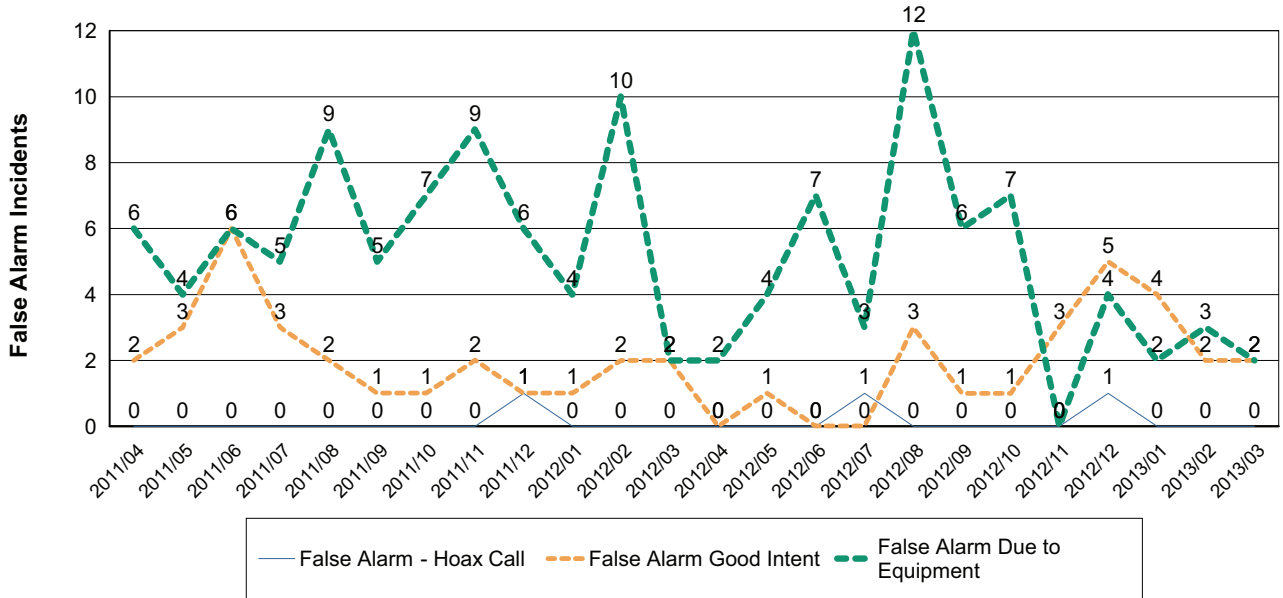
Fires by Cause



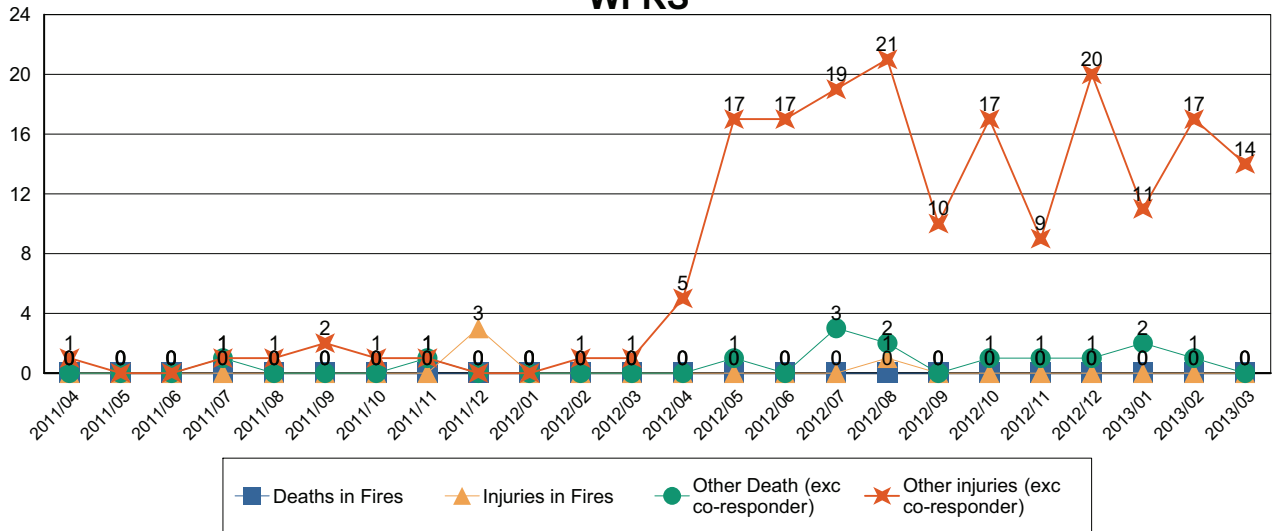
Non-Fire incidents attended by WFRS



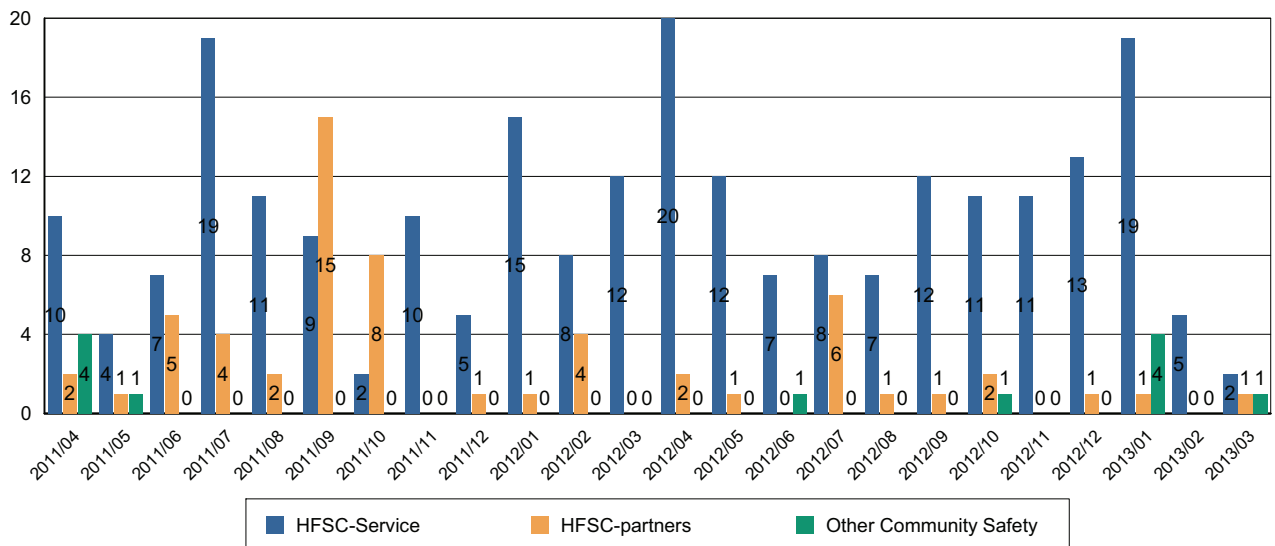
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



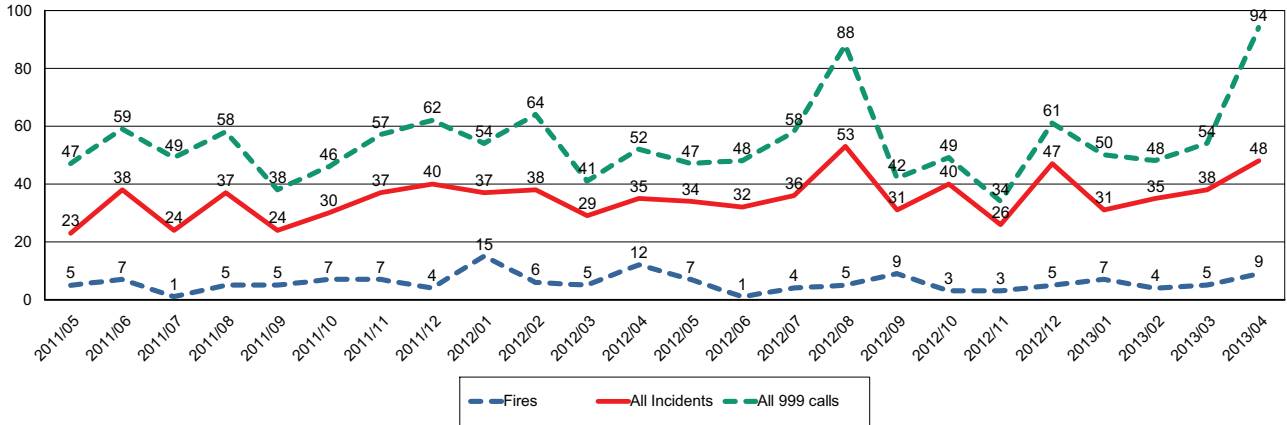
Comments and Interventions overleaf



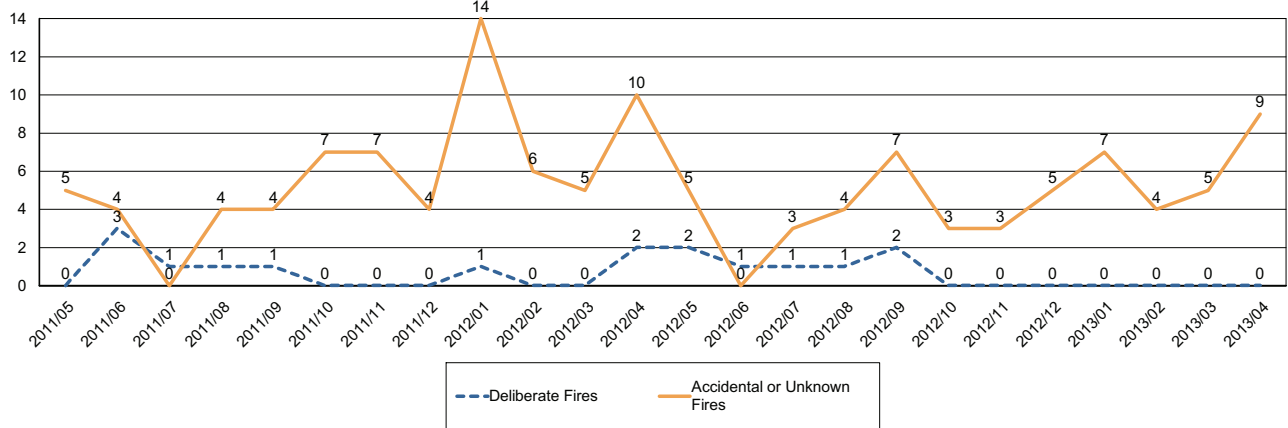
Report for South West Wiltshire Area Board

The following is an update of Fire and Rescue Service activity up to and including April. It has been prepared using the latest information and is subject to change.

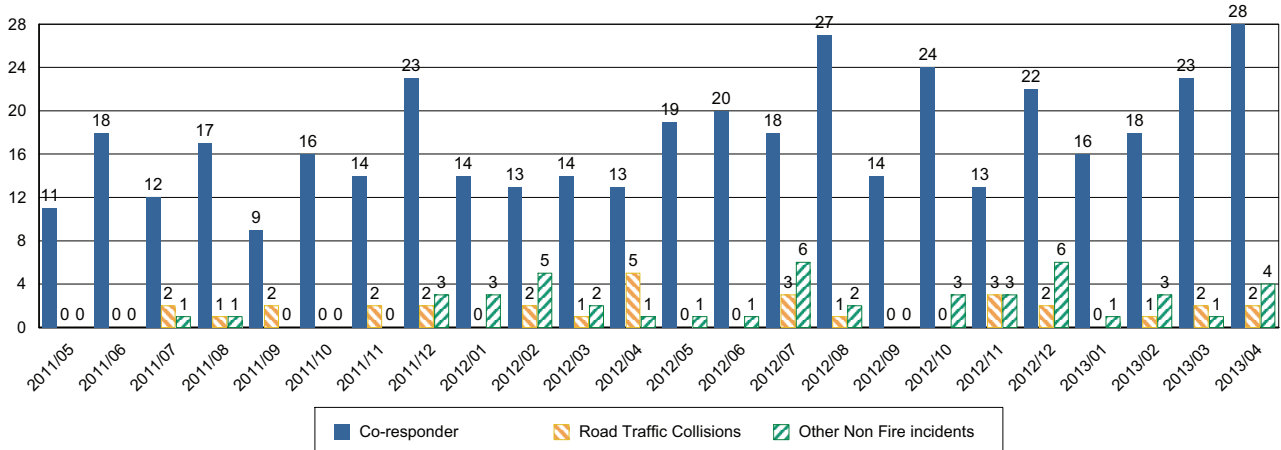
Incidents and Calls



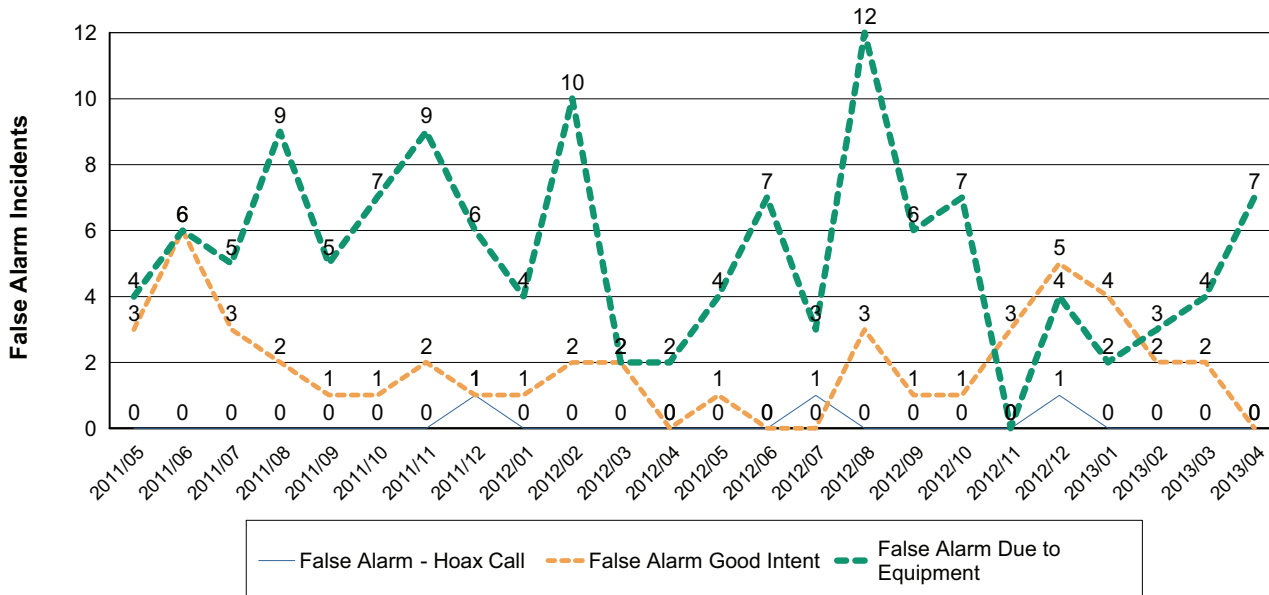
Fires by Cause



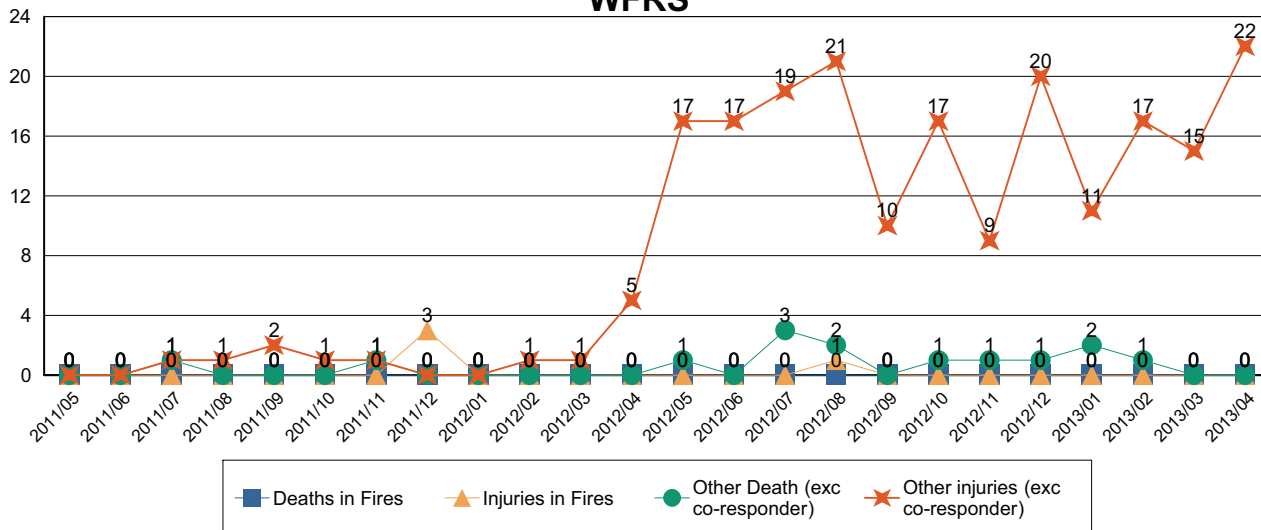
Non-Fire incidents attended by WFRS



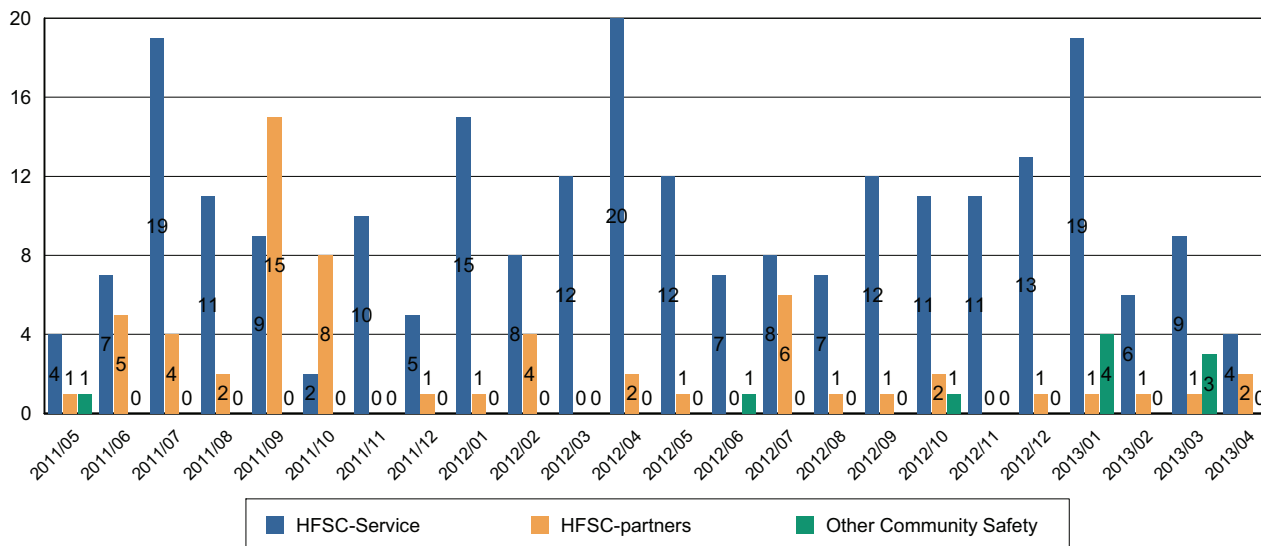
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

AREA BOARD UPDATE – MAY 2013

On 1 April 2013, the GP led Wiltshire Clinical Commissioning Group (CCG) became the statutory body responsible for commissioning local health services for Wiltshire. Wiltshire CCG is passionate about commissioning the highest quality care for our patients as close to their homes as possible - 'The right healthcare, for you, with you, near you'

Our vision will ensure that NHS care in Wiltshire can operate with improved effectiveness. Implicit in this will be greater integration between community services, general practice and working in close partnership with Wiltshire Council.

The vision puts the patient in control whilst ensuring that every opportunity is given for the residents of Wiltshire to improve their health. It's about the CCG working with people in the community, the Local Authority and other organisations to identify and understand patients' requirements so that services can be designed to meet their needs. Key to our approach is that the CCG is clinically led with GPs proactively involved in the decision making as they are in the best place to engage with the local population to help improve health and wellbeing.

As Wiltshire is a relatively dispersed, rural community which naturally divides into three areas of population, our structure incorporates three local groups to gain the collective, specific and local knowledge of general practitioners across the county. The three local groups cover the communities of:

- South Wiltshire – (Sarum Group)
- North and East Wiltshire (NEW Group)
- West Wiltshire (WWYKD Group)

The CCG will commission services for the population of Wiltshire using local information obtained from members of GP practices in each group. The groups will be responsible for ensuring delivery of quality health services from acute and community providers of health services.

We aim to ensure that all our stakeholders are engaged in a meaningful, consistent and timely manner in having a say regarding health services. The feedback we garner will be used to assist in the decision making process for healthcare improvements in Wiltshire.

Our aims are to:

- To make clinically led commissioning a reality in providing local solutions to local needs
- To deliver strategic plans which address the needs of local populations and involve patients, practices and partners
- To address the growing needs of our ageing population, and the mental health and emergency needs of our combined populations
- To encourage and support the whole population in managing and improving their health and wellbeing
- To ensure sustainability of the emerging organisation in delivering cost effective healthcare
- To communicate effectively, staying engaged with all of our patients, partners and stakeholders.

Our 7 key priorities are:

- 1 – Staying healthy and preventing ill health
- 2 – Planned care
- 3 – Unplanned care and frail elderly
- 4 – Mental health
- 5 – Long term conditions (inc Dementia)
- 6 – End of life care
- 7 – Community services and integrated care.

Contact:

Tracy Torr
Communications and Engagement Officer
Wiltshire Clinical Commissioning Group
Tel: 01380 736010 or tracy.torr@nhs.net

MEDIA STATEMENT

2 May 2013

NHS 111

The NHS 111 service is currently being established across Bath and North East Somerset and Wiltshire, following a 'soft' launch in February. This means that a test period is now underway in order to identify problems and rectify them before the service goes fully live.

"Performance is continuing to improve, but we know that some patients and providers are still experiencing some problems with getting through to the service as well as delays in receiving treatment particularly during busy weekend periods," said Dr Simon Douglass, Clinical Accountable Officer for BaNES Clinical Commissioning Group. "We'd like to apologise for this and reassure patients that we are continuing to work with our NHS 111 provider, Harmoni, to resolve the remaining issues before the service is launched in full. We have seen a reduction in the number of 999 ambulances dispatched by the NHS 111 service, and an encouraging improvement in the number of these ambulance call outs that result in patients requiring transfer to hospital or another service."

Wiltshire and B&NES CCGs have decided to defer the full launch of NHS 111 until all such issues are resolved. Both CCGs and Harmoni are committed to providing a safe and high quality NHS 111 service and contingency plans, involving the established local out-of-hours GP service for patients, have been in place throughout this period.

NHS England supports the CCGs' decision and is working alongside them to ensure that the service meets national requirements.

When fully launched, NHS 111 will be a free to call service, available 24 hours a day, 365 days a year. It will act as a one stop shop for patients if their healthcare need is urgent, but not a 999 emergency.

-END-

Contact details for further information:

Tracy Torr, Communications and Engagement Officer
Wiltshire Clinical Commissioning Group
01380 736010 or tracy.torr@nhs.net

The right healthcare, for you, with you, near you

**South West Wiltshire Area Board
Community Areas Transport Group (CATG)**

**Thursday 28 February 2013
2.30pm, Dinton Village Hall**

Minutes

1. Apologies and Introductions

In attendance:

- i. Cllr Tony Deane (Chair) (AD)
- ii. Cllr Jose Green (JG)
- iii. Cllr Bridget Wayman (BW)
- iv. Cllr Richard Beattie (RB)
- v. Cllr George Jeans (GJ)

- vi. Morwenna Brewer, Ansty Parish Councillor (MB)
- vii. Clive Upton, Dinton resident (CU)
- viii. Sheila Sheppard, Barford St Martin Parish Councillor (SS)
- ix. Ivan Seviour, Wilton Town Councillor (IS)
- x. David Robertson, Hindon Parish Councillor (DR)
- xi. Clare Churchill, Quidhampton Parish Clerk (CC)
- xii. Tom Gardner, Senior Engineer (TG)
- xiii. Pete Jung, Wilton NPT (PJ)
- xiv. Bev Ford, Tisbury Community Safety Partnership (BF)
- xv. Tony Phillips, Fovant Parish Councillor (AP)
- xvi. Roger Little, West Tisbury Parish Councillor (RL)
- xvii. Tracy Myers, Highways Technician (TM)
- xix. Rebecca M'Zadeh, Highways Technician (RM)
- xx. Mary White, Mere Parish Councillor (MW)
- xxi. Spencer Drinkwater, Principle Transport Planner (SD)

Apologies received from: Patrick Boyles (Chilmark Parish Councillor), Tony Peel (Tollard Royal Parish Councillor), Catherine Purves (Wilton Town Council Clerk), Charles Smith (Dinton Parish Councillor), Robin Garran (Alvediston Parish Councillor), Ashley Truluck (Broad Chalke Community Plan), Clare Golden (Bowerchalke Parish Councillor).

AD thanked TM for all his work with South West Wiltshire CATG; RM will be the new point of contact for all street scene and highways issues across the Mere, Tisbury and Wilton community areas.

2. Minutes from meeting on 15 January 2013 accepted with no changes.

AD reported that the WC SID has recently been vandalised in Dinton. TM will take it back to the depot.

Update on actions agreed at meeting on 15 January 2013:

Issue	Action	By whom?	Update?
Wiltshire Council SID deployment list	Re-send details with copy of minutes	SH	Details sent – SH to re-send with these minutes
Vehicles driving onto verges and causing damage	Undertake action to raise profile of problems caused	AD / SH	AD raised issue with portfolio holder who felt it would get lost unless serious example to make case of. To be put on hold for now. Any examples to be sent to SH to compile. TM explained authority usually have rights to one metre either side of highway. GJ raised point that occasionally vehicles have to use verge and this needs to be understood.
Weight limit signage in Water Street, Mere	Go back to Yapps again and renegotiate for them to agree to install sign on side of building	GJ to be asked to do this	GJ advised that Yapps will not have sign on side of building. Explained proposal for new signage on post. MW concurred with this suggestion and advised many vehicles getting stuck. Problems with satnavs; SD advised that the Government is trying to get companies to purchase satnavs with full road details. ACTION – SD to feedback to central Wiltshire Council team issues raised. TG advised ideally give advanced notice. ACTION – TG to explore new signage. ACTION – BW to follow up re. signage on A303 and write to Highways Agency if necessary.
A303 near Chetcombe Farm, Mere	Forward details of planned works by Highways Agency with minutes	SH	Details sent
Fovant, Dean Lane, recent crash	Chase up with Mark Stansby for specific actions near Dean Lane and re-send A30 route study update with minutes	SH	Mark Stansby reports that new junction warning signs are due to be installed. ACTION - SH to get more specific details.
Bus Route 25 timetable	Make enquiries as to availability	SH	Timetables now being put back into bus shelters after re-branding exercise. CU reported bus shelter in Fisherton Street, no timetable for bus 25/26. ACTION – SH to chase up. AD advised that he and RB attended meeting in Trowbridge re. improving

			Tisbury station e.g. noticeboard, info, volunteers, TBA taking on a role with this.
Tisbury footbridge, Court Street	Check for estimated date of completion	SH	Costs for link path have increased – Julian Haines (Wiltshire Council) has agreed to seek consent for the remainder of the path as a raised boardwalk. Timescales for eventual construction not yet known.
Tisbury, Squalls Lane, speeding issue	Chase up metro count	SH	TG advised that resident continues to write in. TG asked whether group supported investigation. ACTION - AD to visit resident and advise she raises it with Parish Council.
Mere, The Lynch junction with Pettridge Lane, poor visibility	Chase for update from Parish Council	SH	Parish Council have written a letter to the owner of the property with the request to remove the hedge on the junction of The Lynch/Pettridge Lane. No-one currently living in property so letter sent through Estate Agents. GJ advised still no response. Parish Council have requested full details of verge ownership. ACTION - RM to speak to Ray McKenzie to chase up. AD requested that Mere PC put together 'master plan' for Mere as lots of individual issues coming forward. ACTION – Mere PC to put together transport improvement plan for parish.
Quidhampton, raised kerb requested outside new build properties to protect pedestrians	Investigate proposal fully to return to next CATG	TG	TG suggested road safety audit to explore possible raised kerb footway, no cost to CATG. Estimates eventual scheme would cost £10-15,000. ACTION - TG to report back to future CATG.
Fonthill Bishop, approach from East on B3089, recent metro count result 85 th percentile was 47.9mph (speed limit is 30mph)	Investigate reason for 30mph being upheld in recent speed limit review on A/B roads	TG	AD reported Simon Fowler from Fonthill Bishop Parish Meeting had written in with his concerns about issue being raised. Road will be re-investigated to look at alternative possible measures. TG advised likely to happen towards end of next financial year and will consider all options.
South Street, Wilton, speeding	Liaise with Parish Council to investigate any additional measures and report back to next CATG	TG	TG will look at enhanced gateway options. ACTION - TG to report back to future CATG. IS confirmed that issue raised by local resident.

Speed bump on the Handley road in Bowerchalke	Investigate danger caused	TM	TM advised that CC has requested major maintenance team to look at for remedial work. ACTION - RM to follow up.
New bus shelter in Bowerchalke	Liaise with Parish Council and report back to CATG	TG	Parish Council have received revised quote for shelter. TG investigating the ownership of the verge and any other technical/cost issues that might arise. TG advised that land is highway land. Planning permission not required. Earth works required to create base, potentially electrical works and retaining wall required. Cost of construction approx £5,000. TG to put together possible schemes and costs.
Tisbury, yellow lines put down in error in the square	Investigate issue and report back	TG	Double yellow lines due to be removed when other waiting restrictions are implemented in the High Street (in April).
Dilapidated fingerposts in Donhead St Andrew	Request Area Board approves up to £1,650 for three new finger posts in Donhead St Andrew, as proposed by CATG	SH	Funding approved at Area Board meeting on 6 February 2013
New sign needed in Chetcombe Road, Mere	Refer to Mark Stansby in first instance for assessment	SH	No further action – sign appears to have been re-fitted
Speed limit in vicinity of new pre-school in Zeals	Add to list for consideration of which c class/unclassified roads to prioritise for assessment in 2013/14	SH	Added to list
Pedestrian crossing in Bishopstone, issues with water/mud	Liaise with JG and further investigation	SH	TG investigating.
Standing water on B3089 in Barford St Martin	Look at issue and liaise with David Button	TM	SS reported ongoing issue but recently less rain. TM reported that DB has spoken to Danny Everett, advised no action at moment due review taking place on whole water system in area.

3. Budget update

AD advised that budget was agreed at full council on 26.2.13 but still unsure of CATG allowance for next financial year.

TG advised approx £3,500 left in this financial year budget.

4. Review of other schemes in the Mere, Tisbury and Wilton Community Areas

Issue	Update provided on 15 January 2013	Update on 28 February 2013
Dinton, B3089 Refuge Island	Construction due for March 2013	TG advised construction due for 25 March, 2 week programme. Will discuss with Parish Council about type of trees to be included.
Wilton, Waiting restrictions at five locations in the Waterditchampton area	Report is with cabinet member for approval	TG advised order placed.
Tisbury, Hindon Lane yellow lines	Due to be put in before end of financial year	Due by April 2013.
A30 Fovant, Junction improvements	TG due to meet with Parish Council in due course. In contact with AP about this.	No further update.
A30 in Fovant – speed limit changes	AP advised Parish has received explanation. Alternative measures to be put in. TG advised April/May installation.	No further update.
Teffont Magna, B3089, erosion of grass bank	To be dealt with as part of white lining initiative	No further update.
Semley, Calais Hill, Resurfacing issues	CC advised there has been a delay due to change in contractor. Major maintenance list due to be discussed shortly	No further update.
Dropped kerbs	AD reported that he had received letters of thanks to officers for work done in Coronation Drive. AD reminded Parishes to consider if any dropped kerbs needed in their area	No new requests.
Mere, Walnut pub junction	TG advised work due to take place imminently	TM advised he visited area yesterday and work not yet done. GJ advised major development (138 houses) likely to take place next to

		<p>site. May look at using roundabout as entrance to development.</p> <p>Agreed to let scheme go ahead as interim measure. MW stated that roundabout should not have been put in originally as it was against wishes of Parish Council.</p>
Wilton, Market Place, Pedestrians crossing the road on South and North Street	Still waiting for work to check the ducting for possible crossing installation	RB reported ducting is adequate. Engineers still working on cost of scheme.
Wilton, Market Place, Vehicles failing to clear pelican crossing between Market Place and Lloyds	Still waiting for outcome of investigative work to check ducting for possible crossing installations. Extra loop fitted may then be used to assist this issue	Two schemes now merged into one (see above).
Donhead St Mary, A30, Higher Coombe, condition of road	No update, A30 currently being assessed as part of route study	No further update.
West Tisbury, Tuckingmill	No update, TG still due to meet up with RL	<p>RL advised meeting has been held. TG reported concerns from some residents about existing scheme.</p> <p>ACTION – SH to request metro count.</p> <p>ACTION – RL to discuss possible £200 contribution from West Tisbury PC towards topographical survey.</p> <p>ACTION – SH to request Area Board approves £800 from CATG budget towards topographical survey.</p>
East Knoyle, Hindon Road, White lines need to painted outside village shop	Will form part of white lining initiative	No further update.
Fovant, The Poplars, Parking for residents	No update, Consultation currently underway; tenants are being asked where they would prioritise future investment	No longer CATG issue.
Community SID	Community SID requests from all parishes have been collected. CS due to send details to SH so that advertising for volunteers can begin	ACTION – SH to chase CS to send details.

Renewal of white lines initiative	All requests from Parish Council received by end of December 2012. CC advised that financial risk would be great if work ordered now, due to weather. Decision taken to delay works until March.	Hindon reported their lines have been done. TM advised that area gang can be asked to do works at weekends. All requests submitted will be processed. ACTION - TM to ask for updates to be provided to SH so that parishes can be kept updated.
Broad Chalke, new layby and bus stop	TG due to meet with Ashley Truluck on 22.1.13. Survey has been ordered for this month. Parish Council have confirmed contribution of £200.	Topographical survey to be undertaken in March. Part of community hub scheme. ACTION - TG to report back to future CATG meeting.
Barford St Martin, Shaftesbury Road	SS advised delay in carrying out pedestrian assessment until after Christmas period to ensure accurate assessment. Parish Council due to arrange at meeting this evening.	SS reported pedestrian assessment carried out. Surprised by results, were much less than anticipated. Parish Council have decided no further action.
East Knoyle, footpath from turnpike	Previously raised by Cllr Bridget Wayman.	BW on A350 Parish Council want footpath extended. ACTION – TG to investigate. ACTION – SH to add West Knoyle to c class road review request list.
Enforcement against mud on roads, particularly in West Tisbury area	Information circulated to CATG. AD reported improvement, one of farmers in Wardour has purchased road brush. MD confirmed this is being used.	RM reported lots of recent correspondence. Farmer has right of access to land, issues for local residents. Farmer in question is responding to requests. RL reported change of use has led to industrial level increase. RB asked if vehicles are required to have flashing lights on, as this is not happening.
Request for a sign to turn on lights in tunnel on road between Tisbury and Hindon		Still no response from Transport department. ACTION – TG to follow up.

5. New issues for consideration

LOCATION	ISSUE	ACTION
Ansty	<p>Confused priority in the narrows, at the north end of the High Street near Ansty Water. Sightlines are poor and there is a frequent problem of cars being forced to back a long way by oncoming large vehicles. Installation of right of way signage has been requested by Parish Council, citing Ludwell as an example.</p> <p>Comments by officers: a) The sightlines are limited which could prohibit a scheme from being implemented. b) A number of signs would need to be introduced to inform motorists of the arrangement. Placing signs may be undesirable and also problematical. C) Speeds may increase as a result of giving priority to vehicles from a particular direction. A feasibility study would be warranted should this be provisionally put forward by the CATG.</p>	<p>ACTION – TG to investigate further and liaise with Parish Meeting.</p>
Mere	<p>A nasty accident occurred on the road between West Knoyle and Mere recently. The accident occurred on the very dangerous double bend on the West Knoyle side of the “Hovis Bakery” house (it is actually in the parish of Mere) and it was necessary to call the Air Ambulance out although we do not know how badly injured the occupants of the car were. Indeed, there have been three accidents in this location since Xmas. The accidents are all with vehicles travelling from West Knoyle towards Gillingham and they all just miss the first corner. There is now a deep ditch on the corner, which makes the results of the accidents worse. Parish Council are writing to urge the CATG committee to consider the provision of some better signage before the bend and/or arrows to be put up.</p>	<p>TM advised that bends have been patched in the last week or so. Group agreed no further action.</p>
Barford St Martin	<p>Parish Council has estimates for the planting of a beech hedge on the boundary of the Cemetery facing the B3089, at the point where a 50mph speed limit is about to reduce to a 30mph limit. Not only would the hedge improve the appearance of the Cemetery and afford more privacy, it would also improve the street scene and encourage speed reduction at this western edge of the village. Parish Council asking whether this would be a legitimate request for funding.</p>	<p>SD advised that this would not be appropriate for CATG funding. ACTION – SH to follow up re. alternative funding options.</p>
Stourton	<p>The position of the sign at the junction of the B3092 and the High Street. The Parish Council have</p>	<p>ACTION – GJ to meet with Parish Council and</p>

	received many complaints in the past about the position of the sign causing a 'blind spot' as you approach the junction. Members of the Council held a site meeting at the junction with the Senior Traffic Management Engineer (Wiltshire Council) who did not agree with changing the sign. The Parish Council disagree with this decision, and have since considered various options as other complaints have been received. The option discussed at the last meeting was to change the junction from a 'give way' to a 'stop' junction, thus ensuring that motorists are forced to stop and check properly for any oncoming traffic that may have been hidden by the 'blind spot'.	report back to future CATG meeting.
Mere	Pedestrian safety in The Square. The Parish Council have discussed the proposal to look at appropriate pedestrian safety measures for The Square. The Parish Clerk will present this request to the CATG.	MW explained that Parish Council have received a couple of requests so agreed to bring to CATG re. possible pedestrian crossing. BW advised that the issue has been looked at before but problem with sight lines, which is why other crossing was located where it is. Group agreed no further action.
Teffont	Recent car crash near the village hall – to be discussed during the CATG meeting.	ACTION – SH to investigate for further details.

6. AOB

No issues raised.

7. Date of Next Meeting – TBC

Summary of actions:

Issue	Action	By whom?
Wiltshire Council SID deployment list	Re-send with minutes	SH
Vehicles driving onto verges and causing damage	Send any examples to SH to compile	All
Weight limit signage in Water Street, Mere	Explore new signage possibilities Follow up re. signage on A303 and write to Highways Agency if necessary	TG BW

Fovant, Dean Lane	Obtain more specific details about changes at junction included within A30 route study	SH
Bus route 25/26 timetables	Chase up re. no timetables at bus shelter in Fisherton Street	SH
Tisbury, Squalls Lane speeding issue	Visit resident and advise issue is raised with Parish Council	AD
Mere, The Lynch junction with Pettridge Lane, poor visibility	Speak to Ray McKenzie to chase up verge ownership	RM
Mere Parish transport issues	Put together a plan for the parish	Mere PC
Quidhampton, raised kerb requested outside new build properties to protect pedestrians	Order road safety audit and report back to CATG	TG
South Street, Wilton, speeding	Look at possible additional measures and report back to CATG	TG
Speed bump on the Handley road in Bowerchalke	Chase up with major maintenance team	RM
New bus shelter in Bowerchalke	Put together possible schemes and costs	TG
West Tisbury, Tuckingmill bollards	Request metro count	SH
	Confirm whether Parish Council willing to contribute £200 towards topographical survey	RL
	Request Area Board approves £800 from CATG budget towards topographical survey	SH
Community SID	Chase co-ordinator (CS) for details to advertise for volunteers	SH
Renewal of white lines initiative	Request that updates be provided to SH so that Parish Councils can be kept informed of progress	TM
Broad Chalke, new layby and bus stop	Report back to CATG after topographical survey	TG
East Knoyle, footpath from turnpike	Investigate issue	TG
	Add West Knoyle to c class / unclassified road review consideration list	SH
Request for a sign to turn on lights in tunnel on road between Tisbury and Hindon	Chase Department of Transport for an update	TG
Ansty, confused priority in the narrows at North end of High Street	Investigate further and liaise with Parish Meeting	TG

Barford St Martin, beech hedge for boundary of Cemetery	Follow up re. alternative funding options	SH
Position of the sign at the junction of the B3092 and the High Street in Stourton.	Meet with Parish Council and report back to CATG	GJ
Recent car crash in Teffont	Investigate for further details	SH

Temporary Speed Indicator Devices (SIDs) – Deployment Process Update

As a result of concerns raised by Area Boards regarding the reliability of the SID devices and their presence at agreed sites, a review of the deployment process has taken place highlighting areas for improvement. The issues raised are listed below along with the proposed solution.

Issue A: “I don’t know when the SID is due to visit my area...”

Solution A: *A new programme, showing all SID sites within each Community Area has been prepared. The new programme will begin on the 7th January 2013, with our contractors Ringway starting the new deployment programme on that day.*

Where Area Boards have expressed an order in which they would like the SID to visit sites in their area, the programme adheres to this.

The programme will be issued prior to the 7th January to Community Area Managers (CAMs) for dissemination to Area Board/CATG members and other interested parties.

The programme will be reviewed, updated and re-issued to CAMs on a quarterly basis.

An indicative example of what the programme may look like is attached, for your information.

Issue B: “The Area Board has previously agreed a new site but it has not appeared on the programme. Why is this?”

Solution B: *When a SID site has been agreed by the Area Board and the request form received by the road safety team, the site will be added at the end of the programme for that Community Area. This will happen unless specific instructions are received regarding the order of SID deployment in that area. The CAM will be notified of the date when the new site will be serviced.*

Issue C: “The SID hasn’t been put up in the right place.....”

Solution C: *Each SID site is having an information sheet prepared for it, detailing the exact location of the SID and the direction in which it should face. The SID request form has been amended to ensure this information is collected as part of the initial request. These information sheets will be issued to the contractor and CAMs receive information sheets for the sites in their area.*

(An example information sheet is attached.)

Issue D: “The SID has not visited a location agreed by the area board”

Solution D: *A request was recently sent to all CAMs asking them to provide a list of the sites agreed by their Area Board for comparison with the current SID programme. These were very quickly returned and this enabled the comparison programme, which has highlighted a number of agreed sites that were not on the programme. Almost all of these sites have now been added to the programme for commencement on 7th January 2013. Future additions will be dealt with as described in solution B above.*

The review process highlighted a number of sites that do not have suitable street furniture on which to attach the SID. We are not allowed to attach SIDs to wooden poles and they cannot be located on speed limit terminal signs. The locations highlighted as part of the review process have been collated and new posts may be installed to house the SID during its deployment.

It is anticipated that for future additions to the programme, where suitable street furniture is not available, the Area Board may be asked to make a small contribution toward the cost of installing a new post on which to attach the SID.

Issue E: “The SID is in situ but is not working……”

Solution E: *The first thing to note is that SIDs will not be triggered by every vehicle that passes them. The SIDs will only activate and show a speed when triggered by a vehicle exceeding the speed limit. During the review process, it was noted that some SID sites agreed by Area Boards (non-criteria sites) have 85%ile speeds of around 31mph. At these locations it is likely that the SID will rarely be triggered as the majority of vehicles are travelling at or below the speed limit.*

Battery life and SID reliability when on site has been an issue. Investigation into the working practices of SID deployment has been undertaken and advice sought from the equipment supplier. The supplier has identified some small changes that should be made with regard to the type and number of batteries to be used. These changes, in conjunction with yearly calibration of the equipment and weekly battery changes while on site, will increase the amount of time the SID is functional while on site. This will continue to be monitored and we strive to achieve full functionality at each site for the two week deployment period.

Currently, the SID stock comprises of 12 larger SIDs and 6 smaller SIDs. The larger SIDs are more responsive and able to be programmed with regard to their activation speed. We are seeking to replace the smaller SIDs with 6 new larger SIDs to ensure continuity across the stock. A significant investment will also be made to ensure all batteries are suitable and fit for purpose.


If a SID is in situ in your area but does not appear to be working, we would advise that, if possible, you watch the SID for a short period to see if it is activated by any faster moving vehicles. If there still appears to be an issue, please report this via the Clarence system on 0800 23 23 23 or Clarence@wiltshire.gov.uk

Issue F: “The programme says the SID will be here but it is not. Why is this?”

Solution F: *A process has been put in place to ensure closer and more frequent communication between the contractor and the road safety team, including weekly reporting of which sites have been serviced and any issues regarding deployment. There may be instances where a SID cannot be deployed at a site at the correct time. There may be good reasons for this. (Examples may include – temporary roadworks, vegetation overgrowth, mechanical breakdown, weather or other emergency events etc.) Where this is the case, the SID will be deployed to the site as soon as possible once the situation is rectified. The CAM for the area will be notified of the situation and when to expect the SID to be deployed. Where this has a knock on effect on the programme for the community area concerned, the CAM will be issued an updated programme.*

SID DETAILS											Work Commencing											
ID	Community Area	Parish	Location	Postcode	Speed Limit	Mourning Location	Direction of traffic	Date of Last Metrocourt	85thile Speed	No of Vehicles	Next Metrocourt Due	07/01/2013	14/01/2013	21/01/2013	28/01/2013	04/02/2013	11/02/2013	18/02/2013	25/02/2013	04/03/2013	11/03/2013	
120	Chappenharn	Gritton	Alerton Road, Gritton	SN14 6AN	30mph		Vehicles travelling toward di- restriction	16/08/2011, 42.7mph	7191	Aug 2013												
121	Chappenharn	Yatton Keynell	Gritton Road, Yatton Keynell		30mph			01/02/2012, 36	24008	Feb 2013												
122	Chappenharn	Yatton Keynell	Main Road		30mph		northwest out of village	01/02/2012, 35.6	11741	Feb 2013												
123	Pewsey	Wilcot	Alton Road, Wilcot	SN9 5NP	30mph			08/07/2012, 36.2	24742	July 2013												
124	Pewsey	Upson	Andover Road, Upson	SN9 6EB	30mph	Lamp column 22 between Avon Square and village	Vehicles travelling toward Avon Square	21/03/2012, 42.5mph	33597	March 2013												
125	Pewsey	Pewsey	Swan Corner	SN9 5JD	30mph			No info available														
126	Pewsey	Oare	Huish Corner, Oare	SN9 4JA	30mph			No info available														
127	Pewsey	Pewsey	Marlborough Rd, Pewsey	SN9 5NT	40mph		Vehicles travelling toward Marlborough Away from Pewsey	No info available														

Example of Site Information Sheet

Community Area Pewsey	Field1.FileData 
Parish Upavon	Date of Last Metrocount 21/03/2012
Location Andover Road, Upavon	85%ile Speed 42.5mph
Postcode SN9 6EB	No of Vehicles 33597
Speed Limit 30mph	Next Metrocount Due March 2013
Direction of traffic Vehicles travelling toward Avon Square	
Mounting Location Lamp column 22 between Avon Square and village	
124	

ID	Community Area	Parish	Location	Postcode	Speed Limit	Mounting Location	Direction of traffic	Week Commencing												
240	South West Whittle	Chilmark	232B Salisbury Road, Blandford	SP3 5AH	30mph	On HVG sign opp The Reeds														
241	South West Whittle	Bishopstone	High Rd Bishopstone	SP5 5AG	30mph	Re Whitebox Rise Development - new pole required														
243	South West Whittle	Dinton	Hindon Road, Dinton	SP3 5DX	30mph	30mph repeater nr Tynesdale's Meadow														
245	South West Whittle	Broad Chalke	High Lane	SP5 5HA	30mph	On warning sign post outside Timperley House?														
246	South West Whittle	Ludwell	AD Ludwell	SP7 9HH	30mph	A60 outside mobility shop - needs post?														
247	South West Whittle	Telford	93089 Hindon Road	SP3 5QT	30mph	On direction sign at junction with Salisbury Road														
248	South West Whittle	Fovant	A30 Fovant	SP3 5JA	30mph	On safety camera sign at junction of Brook Street														
249	South West Whittle	More	Castle Street, More	BA12 6LB	30mph	Column no 54 at Bramley Hill junction														
250	South West Whittle	Wilson	The Avenue	SP2 0BF	30mph	Lamp column opposite Wilson Depot														
251	South West Whittle	Fonthill Bishop	Fonthill Bishop	SP3 5S1	30mph	On repeater opposite grass triangle/junction														
267	South West Whittle	Fonthill Bishop	Salisbury Road	SP3 5S1	30mph	On 30mph repeater sign	Toward village													

Community Area

Salisbury

Parish

Salisbury

Location

Brown Street

Postcode

SP1 2AS

Speed Limit

20mph

Direction of traffic

Mounting Location

Lamp column outside Alzheimers Society

ID

232

Field1.FileData



Date of Last Metrocount

85%ile Speed

No of Vehicles

Next Metrocount Due

Community Area

South West Wiltshire

Parish

Chilmark

Location

B3089 Salisbury Road, Chilmark

Postcode

SP3 5AH

Speed Limit

30mph

Direction of traffic

Mounting Location

On HGV sign opp The Reeds

ID

240

Field1.FileData



Date of Last Metrocount

85%ile Speed

No of Vehicles

Next Metrocount Due

Community Area South West Wiltshire	Field1.FileData
Parish Bishopstone	
Location High Rd Bishopstone	
Postcode SP5 4AG	
Speed Limit 30mph	Date of Last Metrocount
Direction of traffic	85%ile Speed
Mounting Location Nr Whitlock Rise Development - new pole required	No of Vehicles
ID 241	Next Metrocount Due

Community Area South West Wiltshire	Field1.FileData
Parish Dinton	
Location Hindon Road, Dinton	
Postcode SP3 5DX	
Speed Limit 30mph	Date of Last Metrocount
Direction of traffic	85%ile Speed
Mounting Location 30mph repeater nr Tynedale's Meadow	No of Vehicles
ID 243	Next Metrocount Due

SID SITE DETAIL

Community Area

South West Wiltshire

Parish

Broad Chalke

Location

High Lane

Postcode

SP5 5HA

Speed Limit

30mph

Direction of traffic

Mounting Location

On warning sign post outside Timperley House

Field1.FileData



Date of Last Metrocount

85%ile Speed

No of Vehicles

Next Metrocount Due

ID

245

Community Area

South West Wiltshire

Parish

Ludwell

Location

A30 Ludwell

Postcode

SP7 9HH

Speed Limit

30mph

Direction of traffic

Mounting Location

A30 outside mobility shop - needs post?

Field1.FileData

Date of Last Metrocount

85%ile Speed

No of Vehicles

Next Metrocount Due

ID

246

SID SITE DETAIL

Community Area

South West Wiltshire

Parish

Teffont

Location

B3089 Hindon Road Teffont

Postcode

SP3 5QT

Speed Limit

30mph

Direction of traffic

Mounting Location

On direction sign at junction with Salisbury Road

Field1.FileData



Date of Last Metrocount

85%ile Speed

No of Vehicles

Next Metrocount Due

ID

247

Community Area

South West Wiltshire

Parish

Fovant

Location

A30 Fovant

Postcode

SP3 5JA

Speed Limit

30mph

Direction of traffic

Mounting Location

On safety camera sign at junction of Brook Street?

Field1.FileData



Date of Last Metrocount

85%ile Speed

No of Vehicles

Next Metrocount Due

ID

248

Community Area

South West Wiltshire

Parish

Mere

Location

Castle Street, Mere

Postcode

BA12 6JB

Speed Limit

30mph

Direction of traffic

Mounting Location

Column no 54 nr Bramley Hill junction

ID

249

Field1.FileData



Date of Last Metrocount

85%ile Speed

No of Vehicles

Next Metrocount Due

Community Area

South West Wiltshire

Parish

Wilton

Location

The Avenue

Postcode

SP2 0BF

Speed Limit

30mph

Direction of traffic

Mounting Location

Lamp column opposite Wilton Depot

ID

250

Field1.FileData



Date of Last Metrocount

85%ile Speed

No of Vehicles

Next Metrocount Due

SID SITE DETAIL

Community Area

South West Wiltshire

Parish

Fonthill Bishop

Location

Fonthill Bishop

Postcode

SP3 5SJ

Speed Limit

30mph

Direction of traffic

Mounting Location

On 40mph repeater nr green triangle/junction

Field1.FileData



Date of Last Metrocount

85%ile Speed

No of Vehicles

Next Metrocount Due

ID

251

Community Area

South West Wiltshire

Parish

Fonthill Bishop

Location

Salisbury Road

Postcode

SP3 5SJ

Speed Limit

30mph

Direction of traffic

Toward village

Mounting Location

On 30mph repeater sign

Field1.FileData



Date of Last Metrocount

22/11/2012

85%ile Speed

47.9mph

No of Vehicles

15270

Next Metrocount Due

22/11/2013

ID

267

Wessex Cross Border Working Group

Thursday 7th February 2013
2.30pm, Andy Young Pavilion, Mere

Agenda

1. Apologies and Introductions

In attendance:

- i. Cllr Lester Dibben (Chair) (LD), Shaftesbury Town Council
- ii. Cllr Tony Deane (Vice-Chair) (AD), Wiltshire Council
- iii. Cllr Mick Hicks (MH), Shaftesbury Town Council
- iv. Cllr Peter Finney (PF), Dorset County Council
- v. Cllr Colin Winder (CW), South Somerset District Council
- vi. Cllr Val Potheary (VP), North Dorset District Council

- vii. Paul Willis (PW), Dorset County Council
- viii. Helen Reed (HR), NORDCAT
- ix. Steve Harris (SH), Wiltshire Council

Apologies received from:

- Katherine Bright, Interim Transport Policy Manager, Strategic Planning on behalf of Somerset County Council. They will aim to attend next meeting.
- Cllr David Walsh.

2. Minutes from meeting on 25th October 2012

ACTION - Item 4 to be chased up by PW re. cross working

LD reported no update received from Highways Agency, attempts to make meaningful contact will continue.

Heading needs to be amended to 'Wessex Cross Border Working Group – **ACTION LD to arrange this with Shaftesbury Town Council Clerk.**

No other issues with minutes raised – LD signed off.

3. Update on A303 / A350 / A30

Still no representation by Highways.

PW advised about a project update within Dorset CC in October 2012. Talked about business survey carried out, which identified the economic case for trunk road improvements. These hinged on dualling A303/A358.

PF advised Highways Agency have pinch point funding for trunk roads. Dorset area has put in bid for pinch point areas. In future, most appropriate route for putting the case will be through Joint Transport Boards, which will be set up by LEPs. If LEPs band together, then potentially have access to more capital. LEP board not yet finalised in Dorset.

AD reported that in speaking to local MPs, John Glen and Andrew Murrison, they have not indicated willingness to pursue.

CW felt there was a need to emphasise economic development, rather than just safety.

PF re-stated that this makes LEPs so important in the process. Once transport boards are formulated they can prioritise the issues. LEPs need to work together to form a common aim for the good of whole area. **ACTION – PF to advise group once LEP has formed transport board.**

PW advised there is a time limit for boards to be formed.

ACTION – CW to provide update from Somerset/Devon.

4. Hot topic – tourism

AD reported that Cranborne Chase & West Wiltshire Downs AONB have decided to re-name themselves, working party formed to do this. Pilot study of sustainable tourism in the Nadder Valley has received 12 month grant from Sowing Seeds; Deb Beeson has been employed and is working out of Tisbury. Through Area Board, funding has been provided into local business associations, and an intern is being recruited into AONB to help with pilot programme. AONB are hoping to roll this out into rest of area. Forest of Bowland and Blackdown Hills Business Association have done similar things.

PF reported that Dorset is part of Tour de Manche; 465,000 Euro project to set up cycle routes linking into France. Local businesses have linked in. Person responsible is Adam Bowes, Dorset County Council. Also have their own website, link through Dorset View. Goes through heritage coast and part of AONB. Cycle tourism worth more per person than normal tourism.

AD reported that the local agenda of AONB is to provide better experience at home, as more holiday here due to financial concerns.

VP advised cycling route is planned from Gillington to Motcombe, which can eventually link up with Shaftesbury.

HR reported that Sherborne are very active in cycling. Transport action group have a lot to do with this.

5. Hot topic – rural transport

PF reported rural transport a real problem, with further funding issues. Dorset CC brought on board Travel Watch South West. For a nominal fee they have engaged membership to do head counts on current usage, to inform future decisions. David Coates linking with NDDC. Travel Watch South West recognises rural network needs to be reformed to be more efficient and useful.

AD reported that Tisbus have received funding from WC, and are considered to be best value for money rural transport. Very much volunteer based, which is similar to other services such as libraries. As a community, represent young people who are struggling to travel around rural area. Minibuses are way forward. Looking to provide parking area at campus in Tisbury for minibuses, to then link youth buses with community buses to increase scope of service.

CW advised the whole rural bus service based on taking children to school; the rest of day they tend to run around empty. Minibus is ideal solution.

AD reported from a recent youth group meeting where young people were incensed about changes to car licenses affecting times of day they can drive, sharing lifts; new rules appear to marginalise rural young people.

HR advised that not enough young people get heard from rural areas and their voices can get lost.

VP advised that she is the chair of a transport group exploring future provision in North Dorset.

LD advised there will be a link in future between Shaftesbury and Tisbury through Yeovil College; raises the possibility for development in future.

AD reported a new initiative to make railway stations in Wiltshire transport hubs. Tisbury serves Shaftesbury. First meeting is next week.

HR reported NORDCAT already do a lot of work with Kingston Maurward College, both in and out of county. Also use these minibuses to transport elderly to hospital appointments in Dorchester etc. This provides an ideal opportunity to use vehicles. System does work, need to get information out to people. Need to change mentality of expecting public transport.

LD asked question about accessing Odstock hospital.

HR advised that the hospital produce guidance on how to get there. Difficulty is in people getting to a station. Link schemes are also a good way to help.

AD suggested that there was something to be said for having a cross-border communications room; somewhere that knows where vehicles are in the area. Transport hubs could respond to requests?

HR advised that it is difficult for minibuses to be used by general public because of restrictions in place. Have to have individuals registered, need to be booked on day before.

PF agreed that there is a need to liberalise system but keep checks and balances, need to lobby MPs to change legislation. Travel Dorset shows and keeps people updated which anyone can subscribe to.

VP advised that once travel group have finished mapping exercise, both Wiltshire and Somerset will see where links are. Many of the villages are very inward facing, which causes difficulty in having information shared. Everything on dorsetforyou website.

HR advised that the problem with community schemes is they often don't run to a set route.

PF suggested web based technology could provide regular update.

ACTION – PW to draft letter that highlights concerns with current legislation and its impact on rural transport schemes. Once agreed this will be sent to local MPs on behalf of the group. The letter should make clear that this is not about being in competition with private industry. HR to supplement the letter with examples from NORDCAT service.

6. Any other business, including any other updates from member Councils

Discussed issues with potholes.

7. Arrangements for the next meeting

Approximately 3 months, confirmation will go out in due course.

Chairman's Announcements

Subject:	Revised Multi-Agency Thresholds for Safeguarding Children 2013
Officer Contact Details:	Tamsin Stone Lead Commissioner and Children's Trust 01225 713504
Weblink:	www.wiltshirepathways.org and www.wiltshirelscb.org .
Further details available:	Pathways@wiltshire.gov.uk

Accessing the right level of support to safeguard children and young people

A thorough review of guidance on safeguarding thresholds has been undertaken jointly by the Wiltshire Safeguarding Children Board and the Wiltshire Children and Young People's Trust. Working in close collaboration with our partner agencies we have taken the opportunity to consider how we can make integrated working and early intervention even more effective to improve outcomes for children and young people.

To this end the 'Multi-agency Thresholds Document 2011' has been simplified and a collection of supporting tools has been designed to provide clear practical guidance and advice to all agencies. A 'golden thread' running through this is the critical importance of collaborative working between agencies to ensure there is a coordinated approach to supporting the child or young person. Creating a 'team around the child' allows professionals to make fully informed collective decisions and take coordinated action based on what is best for the child or young person.

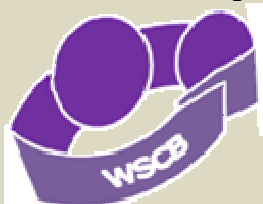
The revised document and practitioners' toolkit can be found at www.wiltshirepathways.org and at www.wiltshirelscb.org. The Wiltshire Safeguarding Children Board is overseeing the dissemination and education of this new guidance and implementation will be led by the multi-agency Early Intervention Group (which reports to both the Board and the Children's Trust).

We all want to ensure that children and young people get the right help at the right time, and I hope that the model outlined in this document will ensure that children and young people with additional needs are identified earlier and that help can be provided before any difficulties become more entrenched.

Your views are very welcome as ever and can be sent to Pathways@wiltshire.gov.uk.

With regards,

Cliff Turner
Chair – Wiltshire Safeguarding Children Board



**Wiltshire Safeguarding
Children Board**

**Notes of a gathering of the Wilton Town/Community Team meeting held on 21st
March held in the Council Chamber, Wilton.**

Present

Arthur Bowden (Wilton Rotary Club)

Stephen Harris (Wilts Council's South West Wilts Community Area Manager)

Phil Matthews (Wilton Town Council)

Pete Newell (Wilton Parochial Church Council)

Gary Nunn (Chairman Wilton Carnival Committee, trustee Wilton Community Centre)

David Parker (Co-Chairman, Wilton & District Business Chamber, Editor, Valley News)

Neil Prigent (Wilton Community Land Trust)

Catherine Purves (Clerk, Wilton Town Council)

Ken Taylor (Chairman Wilton Community Land Trust)

Mark Wood (Rector),

David von Zeffman (President, Wilton & District Business Chamber).

1. Chairman's welcome

David von Zeffman led the meeting, and warmly welcomed all who were present.

2. Apologies

David Corp (Wilton shopping Village)

Chris Rolfe (Estate Director, Wilton Estate)

3. Minutes

Ken Taylor advised that in connection with the Green Project, funding was in the sum of £50k, not £5m as recorded. With this amendment, the minutes were approved as a correct record.

4. Matters Arising

David von Zeffman reported the following:

- He had had a meeting with David Corp and Roger Tubb of Wilton Shopping Village, and advised that the company was receptive to the idea of pop-up rents (although there are currently no vacant units), the footpath between the shopping Village and the Town centre, and to the associated signage.

There was some discussion at this point between the merits of signing the route to the town centre past Wylie Lodge and North street, and the longer, but more attractive route via Minster Street and Kingsbury Square, as it was felt that the derelict former coachworks building in North street was not an attractive first sight for visitors. The Town Council would be asked to cost the signage for the two routes, and Stephen Harris thought that the Area Board would be receptive to an application for funding.

- David also reiterated the Team's keenness to co-ordinate its response to change with the intention of managing and influencing it as much as possible, for the benefit of the community.
- He acknowledged that it had yet to be decided whether the Team would be a discussion group, a gathering of like-minded individuals, or whether it would evolve into a Portas-style Town Team on the back of the evidence to be generated by the AMTi town survey.
- He also felt that there should be some discussion about the area it should cover ie just the Town, or incorporate the other 22 parishes in the Community Area.

There was further discussion at this point, and it was felt strongly that any formal Town Team should concentrate on Wilton, but keep the other parishes informed, and involved with activities where appropriate. David Parker asked if the Town Council had selected a Council Representative to the Town Team. Catherine Purves confirmed it was John Holt.

5. Town Teams, Community Land Trusts and Neighbourhood Plans

- *Andy Rhind Tutt spoke about the development of Amesbury's Town Team*, and its success in overcoming negative publicity about the town, and raising awareness of the town both locally and nationally. It had been clear that the community organisations were all operating separately, with little, if any, communication between them. Andy decided for his Mayoral Year that he would take the lead and produce a Vision for the town, on the back of the interest in the town generated by it being on the Olympic torch route – ie before the Portas Project began. Although initially there was no formal consultation exercise, apathy levels were so high that all were delighted that somebody – anybody – was doing something, and it was very easy to achieve momentum. The positive publicity resulted in attracting additional investment, and the whole thing has snowballed. John Glen MP's support was sought and given, the tourist industry has been involved, with a winter solstice Heritage Lantern walk from Stonehenge to Amesbury started, a museum funded and opened and additional signage installed in the town. There are plans for a coach-friendly scheme to be introduced, a Visit Amesbury website to be developed, a Town Map located in the centre and a Town Guide produced. In conjunction with local businesses, an annual awards event has also been introduced. All sections of the community have been included and consulted – businesses, residents, schools and developers, with excellent responses. The development of Amesbury – from a population of 8000 in 2000 to 12,000 now, and a proposed 16,000 by 2017 – has demonstrated the need for such a Vision, and for local people to take charge of change.
- *Kent Taylor spoke about the Wilton Community Land Trust*, which was originally brought into being by Suzie Butters, following the departure of the Army from the UKLF site in Wilton. It covers Quidhampton, Wilton and

Burcombe, and is dedicated to bringing communities together to enable them to influence changes in a sustainable way for the benefit of all. The main project at the moment is the joint project with Our Enterprise and Redrow, two property development companies with the same ethical approach, regarding the development of the UKLF site. With John Glen's support, the companies are the MOD's preferred bidder for the site, and completion is due at the end of March. Following this, there will be a public meeting held in Wilton to discuss the next stages: date and venue to be confirmed. Other projects have included organising workshops to help give the unemployed the help, support and skills to get back into the workplace, and the Green Doors project, which demonstrates what can be done to property in an ecologically-sustainable way.

- *Stephen Harris updated the group about Neighbourhood Plans.* These are in the early stages of development, and they optional, not compulsory. They are an alternative to, and separate from a Village/Parish/Town design statement and, unlike previous Plans, the qualifying body is the Town or Parish Council, which must lead a steering group to develop such a plan, rather than taking a back seat after starting the process off, as before. The Neighbourhood Plan **must** generally conform with Wiltshire Council's adopted Local Plan ie the Core Strategy (due to be adopted in the autumn) and the **NP cannot say no to proposed development already decided upon**. There are no set guidelines regarding the content or design, nor the geographical area covered – it can focus on one parish only, or cover several parishes all together. The cost of development is to be borne by the Town and Parish Councils, but funding is available. Wiltshire Council will play a close supporting role, confirming the geographical area chosen, holding the compulsory referendum and ultimately adopting the NP into its own planning framework, so account will be taken of it. Wiltshire Council is developing a Neighbourhood Planning portal on its website for additional help, information and guidance. Recent developments indicate that those areas with an NP will attract 25% of the Community Infrastructure Levy imposed, whilst those areas without will be paid only 15%. Communities can start submitting plans from May 1st. Wiltshire Council has currently approved 3 geographical designations, with a further 7 in progress.

David von Zeffman raised concerns that as the UKLF site was included in the Salisbury - rather than the Wilton - Core Strategy (as part of Salisbury's allocated development) what the implications might be regarding the payment of R2 and s106 payments, and possibly the precept as well. Also, what ramifications there might be for a NP, since any such **must** conform to the Core Strategy.

Stephen Harris undertook to investigate these points and to report back to the next meeting.

6. The role of the Wilton Town/Community Team, its constitution, aims objectives and election of officers.

This item was deferred to the next meeting.

7. Update on the Big Lunch event

Gary Nunn advised that a lot of progress had been made with this bring and share event, scheduled for Sunday June 2nd, but he does need a separate team of interested people to help with the detailed organisation.

- The Community Centre was booked, no charge. Capacity 450 people.
- The Church would also be available free of charge, with tables and chairs available
- The Trussell Trust was delighted to be involved and to be the beneficiary organisation, particularly as this is the only Big Lunch event in Wiltshire so far.
- Golley Slater, the PR company responsible for publicising The Big Lunch will help with publicity, and this will be a test event for radio and TV coverage. Gary will deal with the local press and publicity.
- The local food shops, restaurants and pubs will be invited to contribute and/or become involved.
- Wilton Rotary will provide the marshalls as their tabards are highly visible.

Nigel Prigent exhorted all those organisations present to attend as far as possible, as he thought the event would be an excellent opportunity for each member

organisation of the Town Team to give a short presentation to the public to explain how it contributes to Wilton life, with displays/leaflets/information available. This was thought to be an excellent idea, and David von Zeffman undertook to contact Wilton Shopping Village to persuade them to become involved. Mark Wood offered the Church as a venue for this, as it would be quieter, with more room.

Nigel Prigent also asked if other sources of revenue were available to help defray cost, and it was thought that a bouncy castle might be appropriate.

David von Zeffman asked Gary Nunn, with his Carnival experience, whether an ice-cream van, burger van and mobile bar might each be prepared to pay for a "pitch".

Stephen Harris advised that Wiltshire Council would be happy to come and give a talk, and he also thought that Legacy funding might be available.

8. Update on the Market Towns Initiative

David von Zeffman advised that unfortunately, in 2012, under the aegis of the Town Council, Wilton did not undertake all the surveys required to provide the comprehensive and meaningful benchmarking information. Catherine Purves advised she had already requested a licence to conduct another survey in 2013, with the deadline for sending data collected to the Association of Market Towns initiative as 31st December. The analysis would be available in March 2014. Gary Nunn and David von Zeffman will do the necessary over 3 days. Meanwhile, the Wilton & District Business Chamber will send out the associated Business Confidence survey.

9. Any Other Business

- David von Zeffman brought to everyone's attention details of a networking lunch that was being organised for Tuesday 9th April at the South Wilts Golf Club when Graham Archer, a scriptwriter for The Archers would be giving a short talk on sustainable agriculture. All were asked to circulate the information within their respective organisations.
- David Parker advised that there would be a local Wilton in Bloom competition again this year, as it had proved so popular in the past. The Town Council's tubs and hanging baskets will be used, and ready-planted baskets and window boxes will also be sold. Judging will be in July.

10. Date and Venue of next Meeting

The date of the next meeting was confirmed as Thursday 18th April at 7.30pm in the Council Chamber.

Catherine Purves
March 2013

Report to	South West Wiltshire Area Board
Date of Meeting	5 June 2013
Title of Report	Street lighting in Tisbury

1. Purpose of the Report

1.1. Tisbury Parish Council has nominated three areas for street lights to have reduced hours of lighting (see appendix 1).

2. Background

- 2.1. Parish Councils are able to submit requests for reducing street lighting hours.
- 2.2. All requests are subject to a technical assessment by Wiltshire Council officers to ensure suitability for part night lighting.
- 2.3. Final approval is required from the Area Board in order for changes to be made.

3. Main Considerations

3.1. Wiltshire Council Officers from the Traffic and Network Management team have assessed the requests from Tisbury Parish Council and approved plans as shown on the maps in appendix 2.

4. Recommendation

It is recommended that: The South West Wiltshire Area Board approve Tisbury Parish Council's request for the reduced hours, indicated in appendix 1, of street lights indicated in appendix 2.

Appendices	Appendix 1 - Reduced street lighting report from Tisbury PC Appendix 2 – Tisbury street lighting map, proposed and approved changes
-------------------	--

Report Author	Stephen Harris, Community Area Manager Tel: 01722 434211 E-mail: stephen.harris@wiltshire.gov.uk
----------------------	---

REDUCED STREET LIGHTING REPORT FROM TISBURY PC – March 2013

Reduced Street Lighting in Tisbury

Letter drops explaining the reduced street lighting schemes were made in 4 areas of Tisbury:

- i. Churchill Estate,
- ii. Church Street Close
- iii. Snows Hill, and
- iv. Court Street Close.

Response forms were included with the information and the results are tabulated below.

	Churchill Estate	Church Street Close	Snows Hill	Court Street Close
Houses contacted	81	11	9	10
* ¹ Against (%)	0 (0%)	0 (0%)	0 (0%)	* ² 3(30%)
<p>Note: *¹ Unreturned forms were taken as positive responses *² The high negative response resulted from recent break-ins.</p>				

All the areas canvassed were suggested by residents in that area.

On the basis of the information presented above, Tisbury Parish Councillors would like to nominate the following street lights for reduced hours. The proposed street lights to be turned off at midnight are detailed below and the Parish Council is happy for the Wiltshire Council Electrical Engineers to decide whether those proposed are suitable, taking into account the suggested changes.

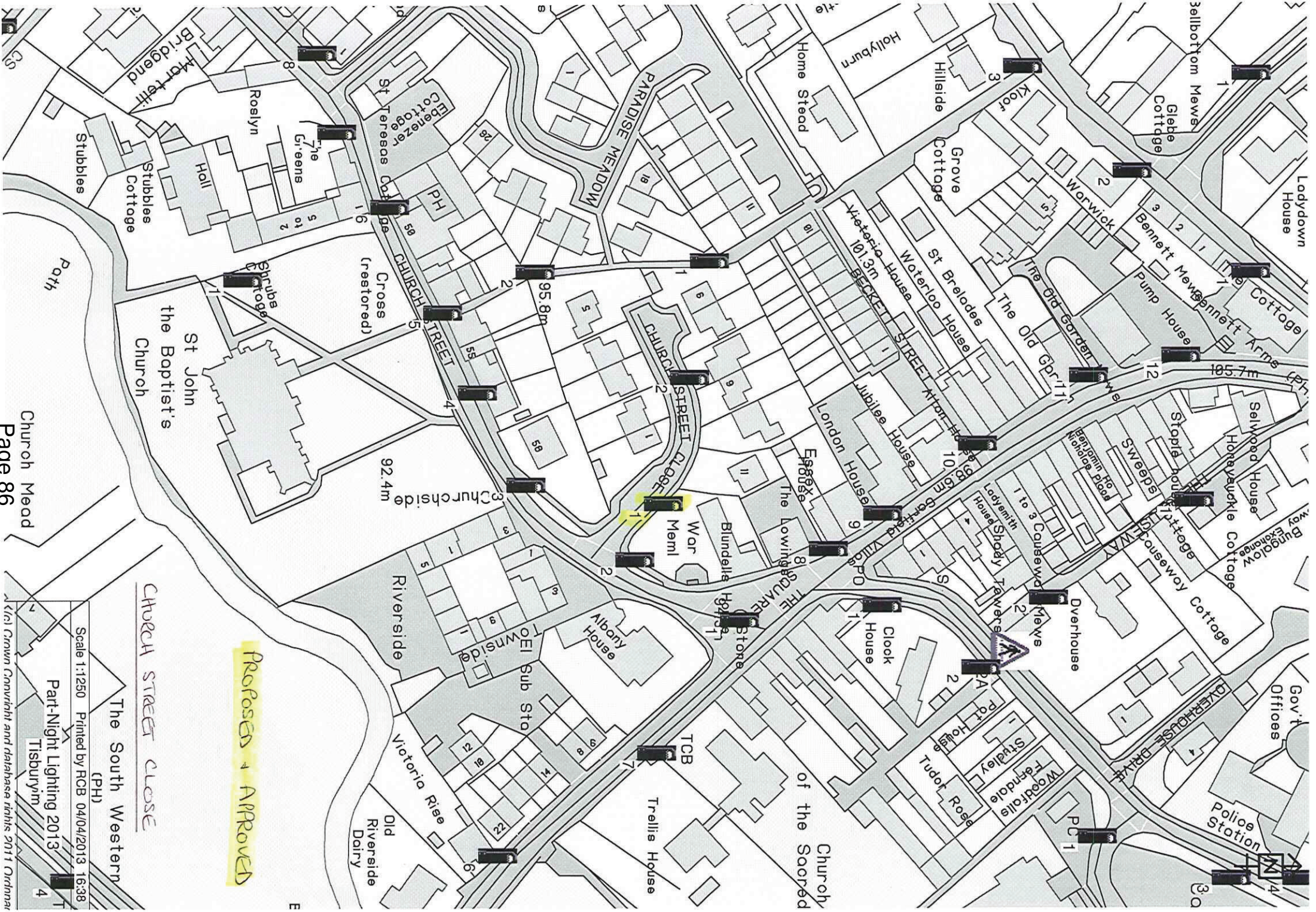
AREA	STREET LIGHTS with reduced times (suggested by Parish Council)	CHANGES suggested by residents
Churchill Estate	Alternate streetlights throughout but excluding the cul-de-sacs	Specific lights o/s nos. 22/24 were requested to be lit continuously.
Church Street Close	No. 1 - nearest the junction with Church Street	General consensus for no. 1 to be turned off also
Snows Hill	No clear consensus - a total of 5 streetlights are definitely not required.	All respondents happy for at least 2 streetlights to be turned off. No. 5 specifically asked to be left on by 1 resident; seems logical to turn off nos.1,3,5 but residents seem to favour nos. 2 and 4.

For any queries, or to see original responses, please contact the Parish Clerk, Sandra Harry on 01747 828699 or tisburyipc@gmail.com.

CHURCHILL ESTATE

PROPOSED + APPROVED





Proposed + APPROVED

CHURCH STREET CLOSE

The South Western
(PH)

Scale 1:1250 Printed by RCB 04/04/2013 16:38

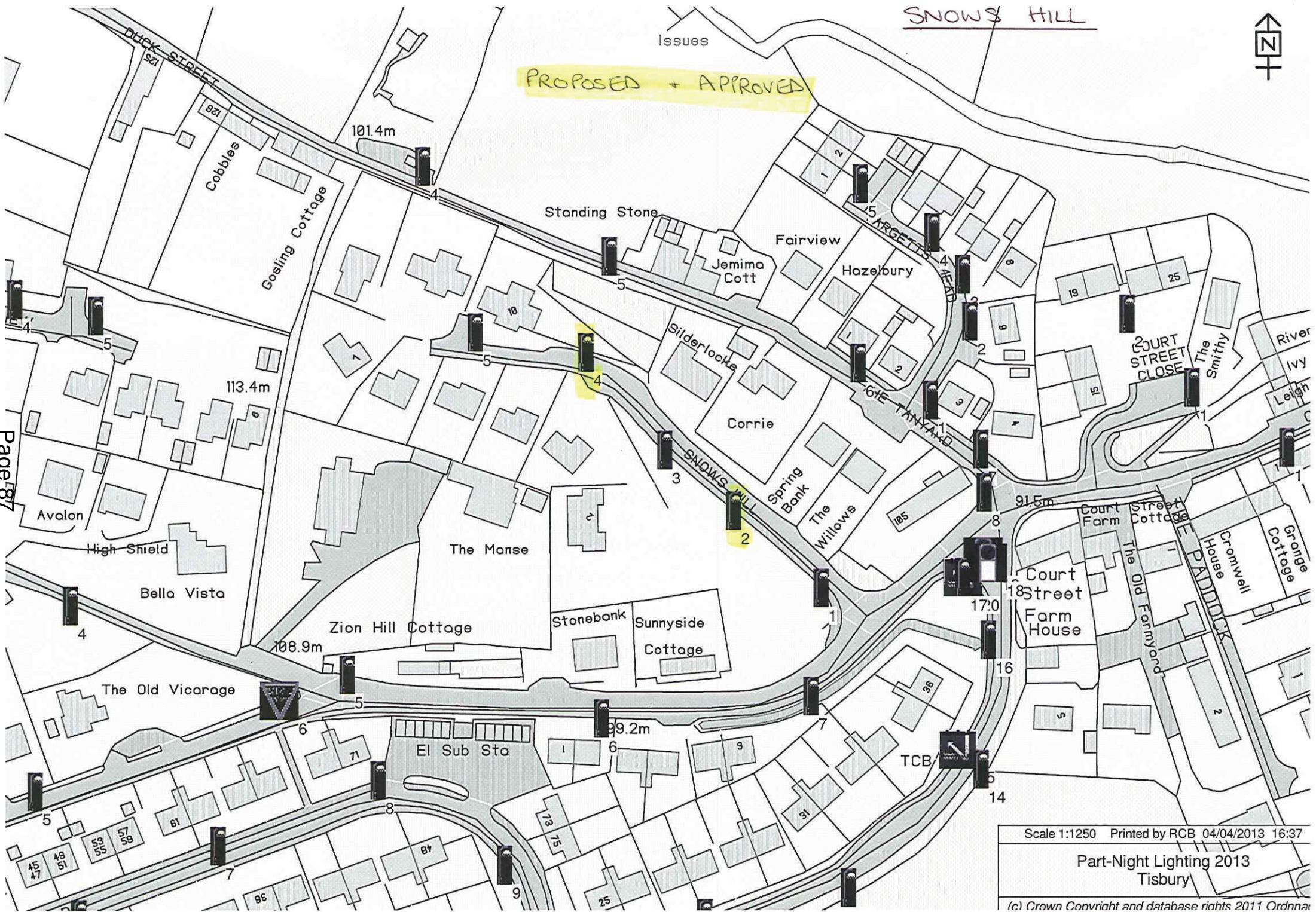
Part-Night Lighting 2013
Tisbury

© Crown Copyright and database rights 2011 Ordnance Survey



Issues

PROPOSED + APPROVED



The area board grants scheme 2013/14

Grants Advice

Revised March 2013

This guide give some other sources of funding that might be helpful...

Funding Advice

Need some funding advice?

Here are a few organisations who might be able to help...

DEVELOP (GROW)

DEVELOP enables voluntary and community groups in Wiltshire to keep going, whether it is helping them find volunteers, ensuring they have the correct policies and procedures in place or learning through networking with others in similar situations. DEVELOP is a registered charity.

- Community Development team
- Training and events
- Volunteer Centre Wiltshire
- Wiltshire Voluntary Sector Forum Network
- Information and news
- Wiltshire Directory of Voluntary Organisations

“The fact I’ve got someone I come to and ask questions about and not waste time looking for answers makes all the difference.”

"I was very pleased to find that DEVELOP could help us in all sorts of ways. As a relatively new developing charity we have found it difficult to keep up with all the policies that were needed. DEVELOP had the answer, and were quick to render assistance. They also advertised on our behalf for volunteers, and we were surprised how many applications we have had."

Contact: 0845 034 5250 (charged at local rate)

Textphone: 0845 034 2113

Email: enquiries@developecs.org.uk

Website: www.developecs.org.uk

Crowd Funding

Crowd funding describes the collective effort of individuals who network and pool their money, usually via the Internet, to support efforts initiated by other people or organisations. It is a great way of raising the profile and support for your project from your local community and further afield. Enter 'crowd funding' into your favourite search engine to find out more.

Some of the crowd funding sites are:

www.peoplefund.it

www.wefund.com

www.sponsume.com

Wiltshire Council Economy & Regeneration service

Wiltshire Council's Economy & Regeneration service runs a range of programmes and projects to support the sustainable growth of the local economy. We focus on skills training, employability and business opportunities that enable prosperity. We also support people to build more economically and environmentally sustainable communities in which they live and work.

Bulletins available:

- The Economy & Regeneration service publishes two monthly funding bulletins – a **Business Funding Bulletin** at the beginning of the month, and a **Community-Focused Funding Bulletin** mid-month. The bulletins are available at: <http://www.wiltshire.gov.uk/businesssupportandadvice/businessadvice/sourcesoffunding.htm>
- Schools Funding Bulletin - This is a Wiltshire-wide bulletin which encompasses play and sports and general educational opportunities for all schools and those working with children up to 18. It is sent to all schools in Wiltshire, extended schools coordinators and is freely available on the Wiltshire LA WISEnet intranet. It is published monthly, usually 7th - 8th of the month.
- Also regular updated funding information for conservation, energy and environmental projects is available on the [Wiltshire World Changers](#) website.
- [Arts and heritage funding information](#)

If you want to be added to the Wiltshire Funding Bulletin distribution list please contact: Damian Wood on 01225 713217 email: damian.wood@wiltshire.gov.uk.

Contact: Julian Head on 01225 713421
Email: julian.head@wiltshire.gov.uk for funding queries, economic development and regeneration programmes and participation in EU-funded projects.

Community First

The rural community council for Wiltshire has staff that will be happy to advise you on the grants below, all of which are managed by the organisation. In addition they will guide you through the process of application and help with the development of your project where possible.

- **Business Grants and Loans Fund**
Contact: Tim Coomer, Rural Enterprise Adviser – 01380 732812
Email: tcoomer@communityfirst.org.uk
- **Village Halls & Community Buildings**
Contact: Carol Southall, Village Hall & Community Buildings Advisor – 01380 732818
Email: csouthall@communityfirst.org.uk
- **Wiltshire Community Transport Development Fund**
Funded by Wiltshire Council and managed by Community First, the Wiltshire Community Transport Development Fund has been set up to:
 - Enable existing community and voluntary transport groups to provide a wider range of services
 - Enable communities to trial new services which assist local people to better access local facilities
 - Support the establishment of wholly new community and voluntary transport groups

Small Grants up to £1,000, Medium Grants £1,000- £5,000, Grant and Loan Scheme £5,000 - £20,000 are available through the Fund.

[Read more](#) about this funding.

Contact: Karen Winchcombe,
Community Access and Wellbeing
Programme Manager on (01380) 732815
Email:
kwinchcombe@communityfirst.org.uk

- **Landfill Community Fund**

The Landfill Communities Fund supports community, built heritage and environmental projects in the vicinity of landfill sites and/or landfill operator depots. The majority of Wiltshire & Swindon is covered by eligible catchments areas. Most applications range from £3,000 to £20,000. Your project will need to find 12.4% of the total grant applied for from a Third Party (a source other than LCF or the applicant).

Contact: The Grants Department on
01380 732802
Email: grants@communityfirst.org.uk

- **Solve community fund**

A voluntary organisation or a community group with a project that shows clear community, social or environmental benefit can apply for a maximum of £500. This must be solely for the benefit of residents of Wiltshire.

Contact: 01380 732802
Email: grants@communityfirst.org.uk

- **Plain Action**

Plain Action is a rural development programme operated by a local action group over the Salisbury Plain area. It can provide capital and revenue grants to organisations which will help deliver its objectives in the fields of skills and training, employment and business, and community strengthening. It has underlying themes around military civilian integration and sustainability. It is funded primarily by the EU and Defra under the Rural Development Programme England

2007-13. The programme finishes in December 2013 and currently all funds are committed. However preparations are under way for the next round of funding which will start in January 2015 although funds are not available we would like to hear what your thoughts may be as to where the funds in 2015 should be targeted.

Further information about Plain action and the types of grants it has given out including a map of the area covered and full contact details are all on the website, www.plainaction.org.uk

Contact: Alan Truscott or Lesley Thomas
on 01380 732814
Email: atruscott@communityfirst.org.uk

Community Foundation for Wiltshire & Swindon

We are dedicated to improving the lives of disadvantaged people in Wiltshire & Swindon. We are building a permanent endowment fund to support the voluntary sector in our county by working with donors who are interested in supporting their local community. We give grants to groups and individuals fitting our criteria, during 2010/11 we distributed over £660k in funding to the county.

- **Main Grants**

Main grants are available between £500-£3,000 per year for up to three years. (In the current economic climate we are unable to commit to 3 year funding and only likely to fund year 1) Groups can apply to Main Grants to support a wide variety of project, core and ongoing costs.

- **Small Grants**

Small grants of up to £500 are available to small projects that have an annual

income of no more than £10,000pa. This is a fast track programme and applications can be turned around within a month.

- **Office of the Police and Crime Commissioner,**
Office of the Police and Crime Commissioner, working with the Community Foundation for Wiltshire and Swindon, has established a fund to help local groups address crime and anti-social behaviour, and improve personal and community security. The fund arises from the proceeds of the disposal of unclaimed property, and is usually around £25,000 per annum.
- **Mid Counties Co-operative Grants**
Mid Counties Co-operative Grants are up to a maximum of £2,000 and groups are advised only to apply for the amount they need to purchase an item of equipment or to fund a project. The Fund is particularly keen to support projects which seek to bring communities together to tackle local issues improving trust and understanding, and welcomes projects which offer a new or innovative approach.
- **Funding to support educational costs of children & young people**
The Foundation also has grant programmes to support the educational costs of individual children and young people, and a Scholarship fund to support young people from Wiltshire/Swindon who are studying for, or planning to study for, a degree or doctorate

Contact: Heidi Yorke, Programme Director

Email: heidi.yorke@wscf.org.uk

Contact: Taryn George, Grants Officer - 01380 729284

Email: taryn.george@wscf.org.uk

Town and Parish Councils

Your town or parish council will be interested to hear about your project and may be able to contribute towards your scheme. If you are looking for financial help, the earlier you speak to your town /parish council, the better. Find [contact details](#) for your town/parish clerk.

Awards for All

Awards for All, England, offers grants of between £300 and £10,000 for projects that improve communities, and the lives of people within them. It is for voluntary and community groups, schools and health organisations, parish and town councils.

Some improvements have been made to Awards for All. Now the application form doesn't ask for a referee, so it's even easier to [apply](#) for a small Lottery grant. For more details, please look at the our [Questions and Answers](#) , or download an [Application form](#)

For further information look at the website: www.awardsforall.org.uk or visit their [awards page for England](#).

The area board grants scheme 2013/14

Grants criteria and guidance for applicants

Revised March 2013

Are you a community or voluntary group looking to fund a community project in Wiltshire? If the answer is yes, then community area grants may be for you.....

What do we offer?

- ✓ Up to £5,000 of capital funding available (more in exceptional cases) for your community project.
- ✓ Funding linked to local priorities
- ✓ Simple online application process
- ✓ Up to and including £500 available for small projects, where there will be no need for you to find matched funding
- ✓ Up to 50% of the total cost of a project, where the total cost is more than £500
- ✓ Support for organisations making applications
- ✓ Signposting to other sources of funding

Inputting your own text

Funding is available to help provide facilities, equipment and activities (capital projects) that are important to the local community. These awards can really make a big difference in helping communities get schemes and projects started.

Applications are now invited online.

www.wiltshire.gov.uk/areaboardscommunitygrantsscheme

Applications will be considered at each area board.

The area boards wish to support the ethos of volunteering and community involvement and to that end have decided that Community Area Grant funding should go to these groups. Town and parish councils are encouraged to promote

local community projects and support applications for funding. The area board will only consider applications from town and parish councils where the project cannot reasonably be expected to be funded from their precept.

Making your grant application

All grant applications are now submitted using our online application system.

www.wiltshire.gov.uk/areaboardscommunitygrantsscheme

The system will guide you through the process giving you advice and help as you go. You can save your application at any stage and return to it later.

To ensure your application has the greatest chance of success, we recommend that you leave sufficient time to enable you to develop a strong application. Preparatory work would include investigating a variety of match funding opportunities and we suggest you allow yourself sufficient time to do this before submitting your area board grant application.

To save frustration and wasted time, we strongly advise that you read the following funding criteria before you start your application.

What we cannot consider

The council will not consider grant applications for:

- (a) Political or religious activities (although secular activities promoted by faith groups are welcomed)
- (b) Statutory bodies to fund their core services (including Wiltshire Council services and school curriculum projects)
- (c) Sole benefit of individuals
- (d) A private - profit making/commercial organisation
- (e) Recurring revenue or running costs – e.g. rent, rates, utilities, printing, stationery, salaries etc (other than one-time only start-up costs).
- (f) Retrospective funding
- (g) Repeat requests for annual events
- (h) A project that has already received funding in the same financial year from your area board.
- (i) Events/activities whose principle aim is to fundraise for another organisation
- (j) Training of trustees or fundraisers
- (k) Projects that are being administered through a third party
- (l) Projects that are applying for funding to more than 3 area boards, as these are not considered local projects
- (m) Applicants can make no more than 2 applications in any financial year

An exception to the above criteria may be considered if your project can demonstrate a wide community benefit – you will need to provide details of the reasons why you feel such an exception should apply.

Our funding requirements

To avoid disappointment it is important that you follow the following requirements

1. Applicants for funding are encouraged to discuss their project with the Community Area Manager well in advance of submitting their bid.
2. Applicants should use the council's online funding application system.
3. Applications are invited from not for profit organisations/activities or groups; clearly showing a need for financial support, through evidence of current financial status and supported by bank statements and audited accounts which must be available for inspection upon request.
4. Projects should demonstrate a link to a local priority e.g. in a Community Plan or Joint Needs Assessment or evidence of another identified community need.
5. No projects will be awarded funding retrospectively.
6. Successful applicants should not seek any additional financial support from Wiltshire Council for the same project.
7. From 2013/14 the area boards grant scheme will be restricted to capital projects that deliver a lasting community benefit – such as new equipment, facilities or environmental improvements. Please use our online eligibility checker for further advice.
8. Grants will not normally exceed £5,000
9. Projects where the total cost of the project is up to and including £500 do not require match funding, except where they come from town/parish councils.
10. 'Contributions in kind' either as volunteer time or materials may be costed into your project calculations, based on a maximum of £50 per day for general volunteers and £100 per day where professional/technical advice is

provided e.g. architect drawing up plans. Please include this information in section 2 and 5 of the application form.

11. For funding requests of more than £500, financial support from other sources must be identified (match funding), which can be made up or in part by contributions in kind. No more than 50% of the total cost of a project will be awarded (with the exception of town/parish councils).
12. Applications from town and parish councils will not receive more funding than that contributed (in cash from their annual precept) by that town or parish council, since they are able to raise funds through their precept/local taxation.
13. Applications must be received a minimum of 6 weeks before the relevant area board.
14. If you are asking the area board to fund any item that costs over £500, one written quote/estimate must be obtained. This must be from the supplier you intend to use. Where single items costs over £1,000 a minimum of two quotes/estimates must be obtained with an indication of the supplier you intend to use
15. All quotes from suppliers must be on headed paper, from brochures or websites and must be made available on request.
16. Applications must show how you plan for the future of your project.
17. Where the total cost of the project exceeds £50,000, a project or business plan should be provided including estimates from the suppliers that you intend to use to complete your project – this should be forwarded separately to the Community Area Manager.
18. If your project requires planning permission, building regulations or any other form of licence or approval, this must be sought **before** submitting your application. Any grant shall be conditional on approvals being received.
19. Applicants must acknowledge Wiltshire Council's financial support in any publicity, printed or website material and use the council's approved logo.
20. If successful and you receive a grant from the area board, a condition is that you must be able to provide copies of all receipts and invoices associated with your grant on request as your project may be audited after completion.
21. It is the applicant's responsibility to contact the Community Area Manager if the funds raised for their project (including those awarded by the area board) exceed the sum required.
22. It is the applicant's responsibility to contact the Community Area Manager if there are any changes to the project considered and awarded a grant by the area board.
23. Completion of an evaluation form is a condition of receiving area board funding and information/photographs to demonstrate how your grant was spent should be provided as soon as the project is completed.
24. The grant money can be requested by successful applicants only when all award criteria have been met (e.g. match funding is in place) and on confirmation that the project which funding has been awarded to will proceed in the next 3 months. All grant money must be paid to the recipient within a year of the grant being awarded (by the area board) and it is the recipient's responsibility to ensure this condition is met. Failure to do so may result in the award being withdrawn.
25. All decisions about community area grants are made by the locally elected councillors on your area board.
26. If you receive funding, the money cannot be claimed before 3 months of the project starting and must be used within 1 year of the date of the award.

Apply online now

If you meet our criteria, we would be delighted to receive your application, apply online now.

www.wiltshire.gov.uk/areaboardscommunitygrantsscheme

South West Wiltshire Area Board Area Board Project 2013/14

1. What is the aim of the project?

Since December 2011 South West Wiltshire Area Board has offered financial support for Parish/Town councils to restore and replace existing finger posts in the Mere, Tisbury and Wilton community areas. The aim of this project is to provide a simple process for awarding grants for new finger posts in 2013/14.

2. How will the project work?

Who can apply?

Any Parish/Town council within the Mere, Tisbury and Wilton community areas.

How many applications can be made?

Each Parish/Town council is able to make one application in this financial year (2013/14).

What will be included in the funding?

Parish/Town councils are entitled to apply for up to £350 towards the cost of the new finger post. A further £200 may be requested to cover the removal and insertion of the post by Wiltshire Council Highways Team, if applicable.

Any unspent funds will be returned to the Area Board by the Parish/Town council.

What is required to apply?

Each Parish/Town Council will need to provide a photograph of the existing finger post and a quote for the work to be done to the Community Area Manager. Upon completion of the project, a photograph of the new finger post must be provided along with any other evaluation paperwork required by the Area Board.

Any work done to finger posts must conform to the specification and guidance provided in appendix 1 (originally provided in December 2011).

What funding is available?

It is proposed that :

- £7,000 is ring fenced for this project. If there is any funding unspent, this will revert back to the Area Board general funding pot. The amount ring-fenced is based on the level of

applications received in previous financial years; however, Area Board members may choose to award applications in excess of £7,000 if there is funding available in the general funding pot.

- Grants will be awarded up to a maximum of £550 as explained above.

3. Where is the project taking place?

Within the South West Wiltshire Community Area.

4. How will the process work?

Process for applying:

What	When	Who
Area Board project proposal to go before elected members for approval	5 June 2013 Area Board Meeting	Area Board
Email all Parish Councils inviting them to make an application for this financial year	6 June 2013	Community Area Manager
Applications are considered at Area Board meetings	July – December 2013	Area Board
Final deadline for applications	13 November 2013	Parish/Town councils

5. What are the community benefits/evidence of need/desired outcomes?

Fingerposts are a very important part of the appearance of many of the rural roads in the community areas, as well as providing practical assistance to road users.

Recommendation: To ring-fence £7,000 for this Area Board project in 2013/14, as set out in the proposal above.

Report Author	Stephen Harris, Community Area Manager Tel: 01722 434211 E-mail: stephen.harris@wiltshire.gov.uk
----------------------	---

Appendix 1

Wiltshire Council Wooden Fingerposts Specification May 2013

Timber must be of high quality, if service life is to exceed five years.

Posts: Tanalised spruce from sustainable source – 10' long, 6" x 6" square section. Post detail: 2¼" weather 4 sided top to shed water; 4" space/gap to top arm, 2" space/gap to 2nd arm, 2" gap to chamfered corners on post which extends to within 15" of post base. Posts base to be left square.

Arms: Non tanalised spruce from a sustainable source 1¼" thick. Arms up to 6' long for double arm, 3' long for single arm.

Arm depth 7" or 9" depending on amount of lettering. Arms to be secured right through post by ½" hardwood dowels, 2 dowels per arm, tight interference fit.

Letters: Options are clean off and reuse existing letters if available; manufacture replacement letters in ¼" birch faced plywood or supply new metal lettering.

Paint Specification

It is assumed that all paints are of high quality and for outdoor use.

1 coat all purpose primer all over to bare wood, then fit letters.

1 coat white undercoat all over posts arms and letters.

- where post is white, 2nd coat of white undercoat

- where post is black, 2nd coat of grey undercoat

1 coat of white gloss where white

1 coat of black gloss where black

Rub down painted over letters to provide key then paint black, to match posts.

Posts – equal bands of black and white, approximately 18" starting with black at top.

The black should extend to 2" below the lower edge of the bottom arm.

Prices (NB these are indicative figures from 2011, individual quotes will need to be obtained either from Wiltshire Council or a local carpenter following the specification)

Manufacture replacement timber fingerposts to attached specification, sketch and example photographs. All prices ex VAT.

Single arm post: £556.00

Double arm post 180 degree orientation: £709.50

Double arm post 90 degree orientation: £807.50

Triple arm post: £910.00

Four arm post: £1,155.00

Above prices assume refurbishment and reuse of metal lettering from client's existing signs. Where old lettering is unavailable, price allows for replacement plywood lettering, as necessary. We can supply new metal letters at additional cost. e/o supply new metal letters/numerals each: £13.85.

Maintenance of Wooden Fingerposts

Fingerposts are a very important part of the appearance of many of our rural roads and the restoration of them has been a personal project of my own since we began making them again in 2003. This followed a gap of nine years, when funds had been very short and such things could not be done. I am not willing to see if maintenance of these features ceases and so I am offering a number of options, which I hope the Council will consider very carefully. Any of these may enable us to not only continue but possibly increase the number of posts we restore.

I have had an indicative price list prepared and a copy this is enclosed, with this letter. It is the nature of these signs to be unique. It is also the case that we never know how many of the metal letters we may be able to recover from the old sign. (These are no longer made and so we have to cut our own.) It is because of these factors that each sign will be priced individually.

One of the most difficult aspects of replacing a sign, for a Parish Council is the installation. This involves researching all of the underground services in the area and dealing with the requirement of opening the verge. It also requires the highest level of public liability insurance, at £10 Million. It is in the light of this that I am offering an installation service to any Council wishing to fund the manufacturing costs of a new or refurbished wooden fingerpost. The costs associated with the removal or recovery of old signs and the planting of the new vary between £200 and £375. My resources are limited, as this letter suggests but I believe that I may be able to fund two or three dozen across Wiltshire each year by using the workforce that we have. If demand is strong I will look at other ways of funding this activity as I wish to assist as much as the Council can.

As an option to this arrangement a local Council may choose to seek additional funding in the form of a grant from another area. Options may include an AONB, an Area Board C.A.T Group or a private sponsor. The Cranborne Chase and North Wessex Downs AONB are most interested in these signs and appreciate the contribution that they make to the landscape. In such cases I would ask that the bid include a request for an additional £200 to contribute to the cost of the installation, which your local Highways team will arrange.

As a further option a local Council may wish to have the sign made by a local craftsman. In this case we can provide a detailed specification of the types of wood, the dimensions, the paints and how to refurbish or cut letters. I am certain that, if the letters presented a problem we could have them cut and supplied by our own craftsman. This approach has already been very successful, where we have supplied the materials to a Parish, to be assembled and painted by a local skilled carpenter. It is important that the Wiltshire specification is adhered to because it is the very appearance of the Counties signs helps to define our home from our neighbouring counties. Quality of manufacture can, regrettably, become an issue. In such cases I would ask that the bid include a request for an additional £200 to contribute to the cost of the installation, which your local Highways team will arrange. I must insist that our Wiltshire specification is adhered to. This is because I do know of a tradesman who made a number of signs for a Parish in 2007 using inferior

timber and inappropriate construction. One sign failed within two months and most of the others have had to be replaced.

The replacement of metal fingerposts, of the type used briefly during the 1990's will not form a part of this arrangement. These will be maintained by ourselves with regard to missing arms and only replaced with timber ones when the signs are lost or damaged beyond repair. In the event that a Parish would prefer to see a metal sign replaced by a wooden one, this can be arranged at the expense of the Parish. These signs are not used on A or B class routes, as they do not conform to current traffic signs regulations. Wooden finger posts are not reflective and the letter size is simply too small to be read at any speed. The locations of these signs and the destinations, which they describe, must be as they were on the previous sign. Any new signs or requests for alteration to destinations must be agreed with the County Signs Engineer. Local buildings or other facilities are not previously signed using these posts – they are road signs and may only be used to direct travellers to other nearby places. This can now be varied but only for public destinations such as churches, the village hall or recognised buildings of interest. I think that it is very important that we do not lose sight of the fact that, whoever is funding the signs, the objective of maintaining road safety and the appearance of the rural road scene must remain paramount in what we do.

Report to	South West Wiltshire Area Board
Date of Meeting	5 June 2013
Title of Report	Area Board Funding

Purpose of Report

To ask councillors to consider applications in respect to:

1. Bowerchalke Parish Council - award £5,000 towards Bowerchalke Village Playground, conditional on the balance of funding being in place.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (5 April 2013). Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance 2013/2014](#).
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may want to link funding to local priorities, including those identified in their Community Plan, Local Area Joint Strategic Assessment and any other community based consultative work. An update on South West Wiltshire Area Board's priorities can be [viewed here](#).
- 1.5. South West Wiltshire Area Board has been allocated a 2013/2014 budget of **£96,467** for community area grants, digital literacy grants, community partnership core funding, area board operational funding and area board/councillor led initiatives. In 2013/14 only capital funding is available for community area and digital literacy grants.
- 1.6. In addition to CAGs and digital literacy grants councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7. In support of the Olympic and Paralympic legacy, in 2013/14 the South West Wiltshire Area Board invites applications that encourage young people and people with disabilities to become more actively involved in sports, outdoor activities, recreation, arts and volunteering.
- 1.8. Applications of up to and including £500 can be made for a Community Area Grant, which will not require matched funding. Amounts of £501 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000. Grants of up to £500 are available for Digital Literacy projects.

- 1.9. New for 2013/14 is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and funding criteria can be found [here](#).
- 1.10. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.11. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire councillors on the area board.
- 1.12. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.13. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to their [area board blogsite](#). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

<p>Background documents used in the preparation of this report</p>	<p>Area Board Grant Criteria and Guidance 2013/14 as approved by delegated decision</p> <p>South West Wiltshire Area Board Priorities Action Log</p> <p>Mere Community Area Joint Strategic Assessment</p> <p>Tisbury Community Area Joint Strategic Assessment</p> <p>Wilton Community Area Joint Strategic Assessment</p>
---	---

2. Main Considerations

- 2.1. South West Wiltshire Area Board has been allocated a 2013/2014 budget of **£96,467** that may be allocated through Community Area Grants, Digital Literacy Grants and Area Board/Councillor Led Initiatives.

- 2.2. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.3. Councillors will need to be satisfied that grants awarded in 2013/2014 are made to projects that can realistically proceed within a year of the award being made.
- 2.4. There are 5 funding rounds planned for 2013/14. Deadlines for receipt of funding applications are:
 - 19 June for a decision at the Area Board meeting on 17 July 2013.
 - 18 September for a decision at the Area Board meeting on 16 October 2013.
 - 13 November for a decision at the Area Board meeting on 11 December 2013.
 - 8 January 2014 for a decision at the Area Board meeting on 5 February 2014.

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the South West Wiltshire Area Board.
- 4.2. If grants are awarded in accordance with officer recommendations South West Wiltshire Area Board will have a balance of **£91,467**.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications will be outlined in section 8, “Officer Recommendations” of the funding report.

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding requested
8.1.	Bowerchalke Parish Council	Bowerchalke Village Playground	£5,000

- 8.1.1. Officers are of the opinion that this application meets the 2013/14 grant criteria, conditional on the balance of funding being in place.
- 8.1.2. This application meets grant criteria 2013/14 and has been classified as a capital project by Wiltshire Council finance department.
- 8.1.3. This project is to purchase playground equipment and install it at a proposed site in the parish. It will provide a much needed facility for the children to play and socialise. It will also provide a social outlet for the parents of young children and in turn enhance the community spirit.
- 8.1.4. The Parish Council reports that they conducted a survey to evaluate the need for the playground. Their results found 32 children were under six, 35 between six and eleven and 12 over eleven. A third of the village responded to the questionnaire and all were in favour bar one.
- 8.1.5. Leisure Services (Wiltshire Council) support this application, and would strongly suggest that the Parish Council acquaint itself with the need to regularly inspect (weekly) the play equipment by a qualified individual and the need to have a once yearly equipment check by an independent organisation therefore bringing it in line with most insurance providers.

Appendices:	Grant application 1 - Bowerchalke Parish Council – online application
--------------------	---

No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

Report Author	Steve Harris, Community Area Manager Tel: 01722 434211 Mobile: 07584 274055 E-mail: stephen.harris@wiltshire.gov.uk
----------------------	---

Grant Applications for South West Wiltshire on 05/06/2013

ID	Grant Type	Project Title	Applicant	Amount Required
72	Community Area Grant	Bowerchalke Village Playground	Bowerchalke Parish Council Playground Committee	£5000.00

ID	Grant Type	Project Title	Applicant	Amount Required
72	Community Area Grant	Bowerchalke Village Playground	Bowerchalke Parish Council Playground Committee	£5000.00

Submitted: 02/05/2013 14:40:27

ID: 72

Current Status: Application Received

To be considered at this meeting:

05/06/2013 South Westbury Wiltshire

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

No available funds for this project

5. Project title?

Bowerchalke Village Playground

6. Project summary:

The demographics of our village has changed considerably recently and we now have 79 children within our parish and no playground facilities. Our aim is to address this by purchasing playground equipment and installing it at the proposed site.

7. Which Area Board are you applying to?

South West Wiltshire

Electoral Division

Fovant and Chalke Valley

8. What is the Post Code of where the project is taking place?

SP5 5DA

9. Please tell us which theme(s) your project supports:

Children & Young People
Health, lifestyle and wellbeing
Safer communities
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2012

Total Income:

£5668

Total Expenditure:

£5293

Surplus/Deficit for the year:

£375

Free reserves currently held:

(money not committed to other projects/operating costs)

£2492

Why can't you fund this project from your reserves:

Funds are allocated for other council business & projects

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£22,186.80		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Playground Equipment	14832.00	Big Lottery Fund		10000.00
Playground Surfacing	1344.00	R2 Contributions		3000.00
Delivery & Installation	6010.80	Fundraising		4186.80

Total

£22186.8

£17186.8

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

South West Wiltshire

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

All children that are resident or relations of residents of the village. It will provide a much needed facility for the children to play and socialise. It will also provide a social outlet for the parents of young children and in turn enhance the community spirit.

14. How will you monitor this?

We conducted a survey to evaluate the need for the playground. Our results found 32 children were under six, 35 between six and eleven and 12 over eleven. A third of the village responded to the questionnaire and all were in favour bar one.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project will be maintained by a sub committee of the parish council responsible for raising funds for future maintenance and insurance.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.
